2021-03-11 GSWG Special Topic Meeting

Meeting Date

11 Mar 2021

Attendees

- Scott Perry
- David Luchuk
- Chris Ingrao
- Daniel Bachenheimer
- Denise McCurdy
- Drummond Reed
- Jim St.Clair
- Karen Hand
- Karl Kneis
- Michael Herman
- RJ Reiser
- Robin Alexander
- sankarshan
- Steven Milstein
- Thomas Cox
- Tom Smedinghoff
- Carly Huitema
- Kaliya Young
- Robin Alexander
- Victor Golubkov

Main Goal of this Meeting:

To present and discuss the white paper generation process and solicit ideas for governance white papers.

Agenda

Time	Item	Lead	Notes
5 min	Welcome Antitrust Policy Notice Introduction of Meeting Agenda	Scott Perry	
10 min	Update 'Trust Assurance in SSI Ecosystems' white paper	Scott Perry	
30 min	EFWG and WPTF • WP structure – approved draft • WP deliverable process	Karen Hand and Karl Kneis	
15min	Brainstorm - Potential WP topics to advance ToIP leadership and objectives	Scott Perry	

Recording

- **LINK**

Presentation(s)

- *link to the file*

Documents

- *File 1 - link*

Notes

1. Welcome
   a. Linux Foundation antitrust policy
   b. Agenda review
2. Background - Scott Perry
   a. The focus of this meeting is white papers produced under the Governance Stack WG, and specifically understanding the overall process for ToIP white papers

3. Update 'Trust Assurance in SSI Ecosystems white paper'
    a. The proposal is to use this existing paper as a trial balloon to run through the complete process.
    b. Scott gave some background as to the origin of this paper in the GSWG. The starting point is a chapter that Scott has contributed to the book Self-Sovereign Identity being published soon (late March?) by Manning.
4. EFWG & WPTF - Karen Hand
    a. Karen explained the overall process that the White Paper Task Force is recommending
    b. Karen showed (see slides #1 and #2 below) the metadata that the WPTF recommends for all white papers
    c. We had a discussion about intellectual property rights. David Luchukreinforced that 100% of all ToIP Foundation white papers will be published under a Creative Commons CC-by-SA 4.0 license, and no white paper should be published unless the contributors have assured that all the content is available under that license.
    d. Karen and Karl and the group then had a long discussion of the process (slide #3 below)
        i. Scott was concerned about how heavyweight the process appears to be - will every white paper author require a "sherpa" to help them through the journey
        ii. Karen and Karl agreed to continue to work on streamlining the process
5. Brainstorm - Potential WP topics
    a. We didn't have much time left for this topic, but Scott Perryintroduced the topic of the GSWG starting to focus on what additional white paper topics we should be considering
    b. He shared the thesis that any complex deliverable from a WG should have an accompanying white paper to explain it to new audiences
    c. The same applies to fundamental new concepts that the ToIP Foundation is developing (for example, the very idea and structure of the ToIP stack)
    d. Jim St.Clairreinforced that "white papers are one of our products" and gave the example of the need for one about ToIP and governments (specifically relative to ID cards)
    e. Drummond Reedmentioned one white paper, the Introduction to ToIP V2 white paper, that is currently a major priority as it's one of the first "Big Four" deliverables. He took the action item to ensure that there was a Task Force page set up for that deliverable.

Slides

#1 from Karen Hand

#2 from Karen Hand

#3 from Karen Hand

White Paper Envisioned	**Gate1 – Create**	C1. Authors Record white paper (WP) – WPTF Wiki C2. Collaboration Tool Enabled - member only contribution C3. WP submitted to WG for draft approval
WG	**Step 1** WG approves draft	D1. WG Approved Draft submitted to Git Hub White Paper Portal

EFWG
WPTF
Communications Committee
	Gate 2 – Revise	V1. Presentation to EFWG
		V2. Seek recommendations from WPTF
		V3. Submit to Editor for revision
		V4. Consult with Communications Committee
		V5. Solicit input from all ToIP WGs
		V6. Collaboration Tool
		   a. Non-GH - Attestation required, confirm member only contributors
		   b. GH – WG ensures accessibility format for all ToIP members
		V7. Final draft submitted to WG for approval

WG	**Step 2** WG approves final version	F1. WG approved white paper committed to GitHub White Paper Portal F2. WG submits white paper to Steering Committee
Steering Committee	**Gate 3- Review**	R1. Open Review – all members
	Step 3 SC approves publishable white paper	P1. Final version of white paper submitted to GitHub – converted to MD

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