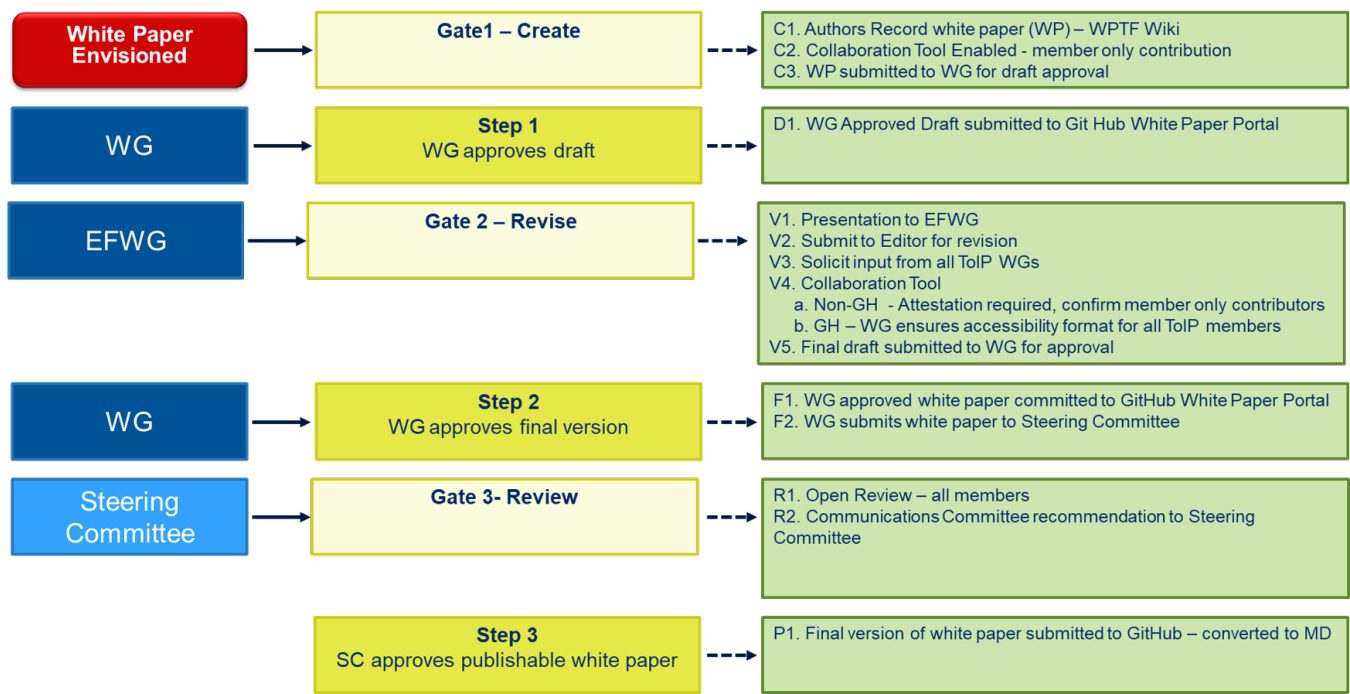


Draft Deliverables Workspace

White Paper Definition

An educational document to bring awareness, knowledge, and promote adoption of philosophies, ideals, and deliverables supported and developed by the Trust over IP community.

White Paper Publication Process



Step	Description
Gate 1	
Approval Stage 1	
Gate 2	
Approval Stage 2	
Approval Stage 3	
Publication	

White Paper Standards and Best Practices

Key Requirements

White Paper Standards and Best Practices

Identifier	Unique WP Identifier	
Classification	Proof of Concept Proof of Vision Use Case Consultative	
Author(s)/Contact (s)	Names and Contacts	
Document Control	Dates Created Draft Approval Working Group Final Approval Steering Committee Final Approval Publication	Principle Author ToIP Working Group ToIP Working Group Steering Committee
Attestation	Declaration from primary author indicating to best of their knowledge only ToIP members contributed to the white paper	
Short Description	Two or three sentences	
Media Recommendations	Provide relevant contacts, media (e.g., magazines, social media, links on websites, forums) to facilitate communication of ToIP white papers out to focus community/ecosystem.	
Title		
Author(s)	Author(s) name and affiliations	
Keywords	General knowledge, ecosystem, ToIP, ToIP working group, audience.	
Executive Summary /Abstract	Self sufficient overview - up to one page	
Introduction	Purpose of the white paper - identify the problem and why this white paper is important, focus and introduce the target audience.	
Background	Provide the background information in order for the audience to understand the challenge and the criticality. Information could include description of the target audience/ecosystem, actors and roles.	
Solution	The piece de resistance - proposed solution and where applicable expected outcomes. Use cases included here or in appendices.	
Conclusion	A summary of the major findings, importance - circle back to introduction and relevance to solution	
ToIP Contacts		
Author Contacts		
Acknowledgements	For non ToIP members	
References	All applicable references	
Links	Active links to relevant ToIP materials and resources	