

# 2021-01-14 Steering Committee Meeting Page

## Meeting Schedule

- January 14, 2021

**December 09, 2020**

## Attendees

- John Jordan
- Drummond Reed
- [Chris Buchanan](#)
- [Chris Ingra](#)
- Charles Walton
- [Dan Gisolfi](#)
- Jessica Townsend
- [Darrell O'Donnell](#)
- [Andre Kudra](#)
- [Matt Davies](#)
- Mike Vesey
- [Paul Knowles](#)
- [RJ Reiser](#)
- [Steve McCown](#)
- [Thomas Plagge](#)
- [Wenjing Chu](#)
- [Will Groah](#)
- Hwajeong Hwang
- David Luchuk
- Neil Thomson
- Ken Adler
- Eric Vinton

## Agenda

Time	Item	Lead	Notes
2 min	Welcome & Antitrust Policy Notice	D Luchuk	
3 mins	Introduction of new members	D Luchuk	
5 mins	Remarks - John Jordan	J Jordan	
10 mins	Proposals - administrative resources & meeting schedule	D Luchuk	
15 mins	Priorities for 2021 - activities in Q1	D Reed	
10 mins	Resources and revenue model	D Reed	
5 mins	Communications and Operations - Update	D Luchuk	
5 mins	All Member meeting and wrap-up	D Luchuk	

## Presentation

- [Link to deck](#)
- [PDF version:](#)



Steering Commit...da 01.14.21.pdf

## Documents

- *Exhibit A - Minutes from Steering Committee meeting (Dec 09, 2020)* - [Link](#)
- *Exhibit B - Brief - Administrative Resourcing* - [Link](#)

## Recording

- [Link](#)

## Notes

- Minutes (Draft until ratified) - [Link](#)

## Decisions

- ☐ Proceed with hiring a new part-time administrative resource to contribute to ToIP operations.
- ☐ Implement a new meeting schedule, alternating between two different time slots, to better accommodate all members.

## Action items

- ☐ [David Luchuk](#) to prepare a full scope-of-work and cost to hire a part-time (15-20 hrs per week) administrative resource from the Linux Foundation Program Management and Operations group.
- ☐ [David Luchuk](#) to adjust Committee meeting schedule.
- ☐ [David Luchuk](#) to prepare a brief for discussion outlining options for a ToIP revenue model aiming to increase Foundation resources.