

2021-01-18 CTWG Meeting Notes

Meeting Date

- 18 Jan 2021

Attendees

- [Drummond Reed](#)
- [Rieks Joosten](#)
- [RJ Reiser](#)
- [Brian Dill](#)

Drummond noted that [Daniel Hardman](#) was not able to attend today due to onboarding in a new position, but plans to be back at the next meeting.

Main Goal of this Meeting:

To see if we can reach consensus on our [Specification for Creating and Using Terms](#).

Agenda

Time	Item	Lead	Notes
1 min	Welcome & Antitrust Policy Notice	Chairs	
2 mins	Introduction of new members	Chairs	
1 min	Agenda review	Chairs	
5 mins	Priorities for Q1 2021	Drummond Reed	
25 mins	Discuss Specification for Creating and Using Terms	Rieks Joosten Daniel Hardman	<ul style="list-style-type: none">• Rieks created the original draft• Daniel has added his comments
10 mins	Request to publish glossary for the Sovrin Utility Governance Framework and Sovrin Ecosystem Governance Framework	Drummond Reed	
10 mins	Guidance for WG collaboration	RJ Reiser	
2 mins	Review of Decisions and Action Items	Chairs	
1 min	Next meeting	Chairs	

Recording

- *No recording was made of this meeting due to light attendance*

Presentation(s)

- *None*

Documents


- [Specification for Creating and Using Terms](#)

Notes

1. New members
2. Priorities for q1 2021: In their meeting last week, the ToIP Steering Committee clarified the following four priorities in this order:
 - a. **Focus on baseline deliverables**—especially those in the charters of the GSWG and TSWG.
 - i. [Rieks Joosten](#) asked about quality vs. deadlines. [Drummond Reed](#) said that quality is more important than the deadline, but that we are trying to set reasonable targets for this baseline layer.
 - ii. We also had a side discussion about "qualified data" as an set of infrastructure services as described in [Rieks Joosten's](#) paper on [Decentralized SSI Governance](#). Drummond agrees with that metaphor.
 - b. **Support emergence of digital trust ecosystems**—especially those with the potential to gain quick market traction.
 - c. **Develop and deliver our Communications Strategy and Editorial Calendar**—this includes a schedule of at-least-monthly webinars and blog posts coordinated across the WGs.
 - i. Examples: [Decentralized SSI Governance](#) webinar, Guardianship webinar.
 - d. **Implement a more robust resource/revenue model**—with our rapid growth in 2020 and the strong market demand for ToIP solutions, it is clear we need more resources to help members achieve deliverables and promote ToIP.
3. Discuss [Specification for Creating and Using Terms](#)

- a. [Rieks Joosten](#) commented that we come from different backgrounds and perspectives. For example, there is an American perspective is a workflow. If you think about that as an itinerary, and if you stray from that, you're lost. The other view is more of a map that you can explore any way you want.
- b. For us, the "scenic route using a map" is a general processing model, vs. a linear workflow model.
- c. In the Ingestion phase, [Rieks Joosten](#) suggests being able to take in any kind of contents, vs. Daniel wanting us to initially stick to a single template.
 - i. Daniel also suggests specific types of processing, vs. Rieks is wanting to make sure we support all the types.
 - ii. RE "marker" syntaxes. See Riek's screenshots #1 and #2 below. Reik's proposal for this is in the first comment at the end of the wiki page. This requires post-processing code to produce the final rendered output.
 - iii. In summary, the ingestion phase should not be difficult—that should prepare everything for further processing in the curate stage.
- d. For the Curate stage, this will require technically-savvy contributors.
 - i. Rieks said that it is important that content curators should be able to curate their own terminology. **Ownership** is important for good curation.
 - ii. In doing so, they can refer to not only their own content, but also to what others are producing.
 - iii. Rieks and Daniel disagree about how to structure ownership—Daniel wants to tag it and Rieks wants to put it in separate folders.
- e. RJ started a broader discussion on ownership
 - i. Would it be hierarchical? Do WGs have their own glossaries? How do WG's coordinate on terms?
 - ii. Rieks described that his metaphor is based on how programming languages work. They define their own funtions, and they version them. They are very careful about changing definitions because it can "break" working code. But sometimes that is necessary, and when that happens, they create a new version. Terminology discussions could mature much more like programming languages.
 - iii. Rieks also suggested that terminology should not be "top-down". Terminology is defined by—and evolved by—the stakeholders.
 - iv. Riek's approach is to choose the term that conveys the meaning that he intends. That doesn't mean that there's no negotiation with other groups.
4. Request to publish glossary for the Sovrin Utility Governance Framework and Sovrin Ecosystem Governance Framework
 - a. We ran out of time to discuss this, but Drummond noted that it will be a very real dependency by the end of Q1, both for the Sovrin Foundation deliverables (the Sovrin Utility Governance Framework and Sovrin Ecosystem Governance Framework) and for the "Big 5" deliverables from the GSWG and TSWG.
5. Guidance for collaboration with WGs
 - a. RJ asked for this and we ran out of time to discuss other than we know we must provide this, and we hope to get to it ASAP.
6. Review of Decisions and Action Items
7. Next meeting: in two weeks

Rieks screenshot #1:


ESSIP-LAB

[Project](#)
[Vision](#)
[Functional Architecture](#)
[Governance](#)
[Terminology](#)

SSI 5

Agent

Short Description

An **Agent** is an **actor** that is executing an action **action** on behalf of some **party** (which we call the **principal** of that agent). During the time interval in which the action is executed, the actor may execute other actions in other execution-contexts, on behalf of the same or another **party**. However, for the execution of a single **action**, the actor is an agent for precisely one principal. It is assumed that the principal provides its agents with the **policies** that provide the agents with the rules, working-instructions, preferences and other guidance that they need to comply with when executing the action.

The **Parties, Actors and Actions pattern** provides an overview of how this concept fits in with related concepts.

Purpose

The ability to distinguish between (non)agents is relevant in many situations, including:

- electronic communication: the agent

Criterion

Riek's screenshot #2:

Confluence

Spaces

Create

Search

Pages

Blog

SPACE SHORTCUTS

File lists

Meeting notes

PAGE TREE

Education and Resources

Steering Committee

Communications Committee

All Members Meeting Page

Concepts & Terminology Working

CTWG Meeting Pages

Specification for Creating and

Ecosystem Foundry Working Grou

Governance Stack Working Group

Human Experience Working Grou

Inputs and Semantics Working Gr

Technology Stack Working Group

Utility Foundry Working Group

Meeting notes

Space tools

Comment

Rieks Joosten

I think we should accommodate for two kinds of ingestible content:

- content whose primary purpose is to enrich the Corpus itself.
- texts whose primary purpose is to produce a ToIP deliverable (whitepaper, spec...)

We can do both by allowing Ingestible content to contain 'markers', i.e. simple, technology agnostic syntax that specify 'terminological enrichments'. In a (pre-)rendering phase, these markers are processed into more complex, technology specific syntax where parts of that syntax are collected out of the Corpus data, the result of which ultimately show up as e.g. popups, endnotes, or whatever else is appropriate for the particular way of rendering. For example, the pre-rendering of ingestible content "[Agent|definition [aip:term-agent|3]]" for the creation of a website may result in the HTML (or is it JS?) text "<Term.reference>https://github.com/toip/ctwg/blob/main/concepts/3-agent.md" popup="an actor that is executing an action on behalf of a party">Agent</Term>" that, when actually rendered/presented to the user shows the text 'Agent' with a hyperlink to https://github.com/toip/ctwg/blob/main/concepts/3-agent.md and a popup that shows the text "an actor that is executing an action on behalf of a party".

Using this, we can produce all sorts of ToIP deliverables as well as Corpus artifacts, such as:

- **whitepapers.** The ingestible content consist of the whitepaper text itself, using 'markers' for referencing definitions, examples, and other terminological attributes. We do not need templates here: authors can draft their own texts.
- **glossaries/dictionaries.** The ingestible content consists of an introduction paragraph, a (set of) 'marker'(s) that allow for the selection of the set of terms to be included and the generation of the glossary/dictionary content (similar to e.g. the generation of a Table of Contents in word-documents), and final sections/appendices.
- **corpus-texts.** The ingestible content consists of texts, pretty much as with whitepapers, but with added markers that allow it to be correctly positioned in the Corpus. An example would be content that describes a concept, its definition, examples, etc. Another example would be the description of a mental model, i.e. a text that explains how different concepts are related. We would need to provide templates for the various types of corpus contents to help authors produce ingestible texts that pass the checks for it to be further processed.

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Decisions

None taken.

Action Items

- ☐ Drummond Reed to finish reviewing and adding comments to [Specification for Creating and Using Terms](#)
- ☐ Drummond Reed to send email to the CTWG email list requesting that [Rieks Joosten](#) and [Daniel Hardman](#) have a 1-on-1 to resolve their different POVs on the [Specification for Creating and Using Terms](#) and agree on a plan for implementing.