

# 2020-10-27 Meeting Page

27, October 2020 — 11:00 PT, 14:00 ET, 18:00 UTC, 19:00 CET

Send an email to [utility-foundry-wg@lists.trustoverip.org](mailto:utility-foundry-wg@lists.trustoverip.org) to request a calendar invite (you can subscribe to the mailing list at [lists.trustoverip.org](https://lists.trustoverip.org)).

## Recording (North America / Europe)

### Attendees

- [Dan Gisolfi](#)
- [Andre Kudra](#)
- [Mathieu Glaude](#)
- [Adrian Doerk](#)
- [Lynn Bendixsen](#)
- [RJ Reiser](#)
- [Cameron Boozarjomehri](#)
- [Steven Milstein](#)
- [Drummond Reed](#)
- [Kaliya Identity Woman](#)
- [Chris Raczkowski](#)
- [David Luchuk](#)
- [Jessica Townsend](#)
- [Sarah Olfert](#)
- [Scott Perry](#)
- [Victor Golubkov](#)

### Goals

- Assign action items for next meeting
- Establish work plan for WG deliverables and workflow guidance
- Gather agenda suggestions for next meeting

### Agenda Items

Time	Item	Who	Notes
1 min	Welcome	A. Kudra	
2 mins	Antitrust Policy Notice	A. Kudra	
5 mins	New Introductions	A. Kudra	<ul style="list-style-type: none"><li>• None</li></ul>
2 mins	Review / Approve minutes from last meeting ( <a href="#">13-Oct-2020</a> )	A. Kudra	<ul style="list-style-type: none"><li>• Approved by Consensus</li></ul>
10 mins	Announcements	D. Gisolfi	
20 mins	Utility Project Status Updates	<a href="#">Utility Representatives</a>	
5 mins	Task Force SOS	A. Kudra	
10 mins	Decision Points	D. Gisolfi	
10 mins	Discussion Topics	D. Gisolfi	
10 mins	Review Action and Open Items	A. Kudra	
10 mins	Q&A	A. Kudra	

### Announcement Details

- ☐ New APAC Schedule re-arranged
- ☐ Education Sessions
  - ☐ Planned: None
  - ☐ Available Recordings: See [ToIP Education and Resources Wiki Page](#)
- ☐ Reminders
  - ☐ **Terminology:** All terminology suggestions should be submitted as [Issues to the Concepts and Terminology WG Repo](#)

## Utility Projects

- ☐ Bedrock
  1. Call for interested **companies** that may be interested in joining. Send email request to [Dan Gisolfi](#) stating company name and contact email address.
  2. Soft Launch Scheduled for 18 Nov 2020.
- ☐ IDunion (Network Name) - SSI for Germany (Project Name)
  - ☐ Introduction of Utility Story. [IDunion - ToIP Utility case study .pdf](#)
- ☐ Sovrin MainNet @ Stephen Curran
  - ☐ Upgrade in progress
- ☐ Indicio [Lynn Bendixsen](#)
  - ☐ Testing in progress

## UFWG APAC Interlock

- ☐ Meeting Oct-27 has to be rescheduled due to holiday season in India
- ☐ Intro video about Kochi Org Book online: "KochiOrgBook demo and discussion" -> <https://youtu.be/HU0zXKiFYD0>

## Task Force SOS (Scrum of Scrums)

TF Name	Mission	Members	Status
<b>UFWG deliverables</b>	Define and communicate to our UFWG deliverables and process.	<a href="#">Mathieu Glaude</a> ( <i>lead</i> ) <a href="#">Dan Gisolfi</a> <a href="#">Andre Kudra</a>	Drafted presentation <a href="#">available here</a>  <input type="checkbox"/> What are the deliverables of the UFWG? <input type="checkbox"/> Who are the audience for each deliverable? <input type="checkbox"/> What is our deliverable process?
<b>Best Practices Task Force</b>	Analyze Project Interviews, establish list of Best Practices and submit each BP using ToIP Deliverables Process.	<a href="#">Mathieu Glaude</a> ( <i>lead</i> ) <a href="#">Dan Gisolfi</a> <a href="#">Claudia Grytz</a> <a href="#">Lynn Bendixsen</a>	<ul style="list-style-type: none"> <li>• Review Best Practices List:               <ul style="list-style-type: none"> <li><input type="checkbox"/> 5 items from Utility interviews</li> </ul> </li> </ul>
<b>Decentralization Best Practice Task Force</b>	Submit a BP deliverable for what it means to be Decentralized.	xxx ( <i>lead</i> )	<input type="checkbox"/> What are the key attributes of a Decentralized Utility? <input type="checkbox"/> Should we consider / review the W3C DID Decentralization Rubric <ul style="list-style-type: none"> <li><input type="checkbox"/> Consider their dimensions for evaluation</li> </ul>
<b>Glossary Task Force</b>	Generate a UFWG Glossary in collaboration with the CTWG.	<a href="#">RJ Reiser</a> ( <i>lead</i> )	Lead added in Oct-27 meeting

## Decision Points

- ☐ None

## Discussion Topics

- ☒ IDunion WorkFlow Story to be presented by Adrian Doerk
- ☐ Shall we use Kanban Projects to manage TF activity in GitHub?
  - ☐ Test setup with this, volunteers: [RJ Reiser](#)

- ☐ [Triage GitHub Issues](#)

## Action items

- ☐ Call-for-Projects
  - ☐ All Layer 1 Project Stories need to be documented in GitHub
  - ☐ Any new projects?
- ☐ Education Topics for Presentations to be Scheduled
  - ☐ None
- ☐ Set Agenda for next meeting
  - ☐

## Open Items

*Low priority items that failed gain volunteers to champion cause.*

- ☐ Andre Kudra will check with German UFWG community if they can entertain a German ToIP meeting
- ☐ Horizontal Interop
  - ☐ Establish a list of applicable use cases that would justify research
  - ☐ Draft a working definition to be submitted as [Issues to the Concepts and Terminology WG Repo](#)
- ☐ UFWG Sandbox Utility
  - ☐ The members of the UFWG need to gain experience before writing guidelines and best practices.
  - ☐ **Challenge:** Create a Sample Utility comprised of 3-5 nodes for testing purposes using the [Blockchain Automation Framework \(BAF\)](#)
  - ☐ **Goal:** Leverage this research exercise as a way to create BAF artifacts for Hyperledger Indy
  - ☐ Tools: Bootstrapping Node Hosting - [Learn BAF](#)
- ☐ Education Topics
  - ☐ [Trustbloc](#) - no immediate need, can be re-raised if interest comes up
  - ☐ KochiOrgBook
    - ☐ [David Luchuk](#) Connect with [Vinod Panicker](#) to arrange meeting