EFWG Solution Pack Task Force

Purpose

To create a collection of artifacts to assist program champions in developing and operationalizing a ToIP ecosystem. The scope of the artifacts will consist of a framework for understanding and articulating the lifecycle and business value of a proposed ecosystem as well as guidance and templates that:

- Encourage best practices
- Accelerate time to ecosystem launch
- Reduce program risk
- Help realize sustainable business value

There will be an emphasis on highlighting issues that are unique to ToIP ecosystems but we will also attempt to connect these issues to accepted best practices for business programs in general.

Meeting Schedule

- TBD

Conveners

Please add your name to this list if you wish to be a convener:

- Steve Magennis
- Karl Kneis

Members

Please add your name to this list in any desired role:

- Primary Editors
    - Steve Magennis
    - Karl Kneis
- Secondary Editors

    - Ken Adler
- Primary Reviewers
- Secondary Reviewers
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- Observers

Deliverables

How to use this: Identify a deliverable in any phase you would like to take ownership of and contribute to. Enter your name or names of people on your team and estimate a due date to help with tracking.
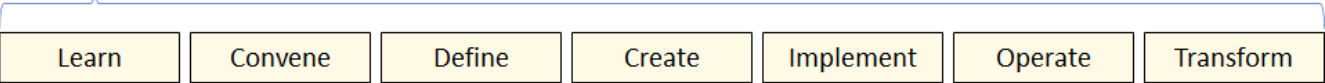
It is also a great idea to reach out to the EFWG chairs to schedule a slot on the WG call to present your ideas for the deliverable, share progress and ask for input.

Feel free to add deliverable items that would be helpful to any phase. You don't need to sign up for ownership, but hey, if you really feel it is important...

Goal: To increase the capability of people to successfully execute ToIP programs that provide positive outcomes

Audience for deliverables: Ecosystem project champions and Systems Integrators for enterprise and mid-tier organizations

Lifecycle Phases

| Learn | Convene | Define | Create | Implement | Operate | Transform |

Lifecycle Phase: **Learn**

Type	Deliverable	Owner(s)	Due Date	Status
Guidance	Lifecycle overview	Eric Drury	03 Dec 20	Draft posted
Presentation	Introduction to digital trust			Available
Other	Digital trust reference links	Eric Drury	03 Dec 20	Draft posted

Lifecycle Phase: **Convene**

Type	Deliverable	Owner(s)	Due Date	Status
Guidance	Convene Phase overview	Steve Magennis	10/11/20	Draft Posted
Guidance	Convene Phase checklist	Steve Magennis	10/11/20	Draft Posted
Template	Program Charter			Available
Template	Sample Project Plan			Available

Lifecycle Phase: **Define**

Type	Deliverable	Owner(s)	Due Date	Status
Guidance	Define Phase overview			Available
Guidance	Define Phase checklist			Available
Guidance	Developing the business model	Steve Magennis	12/2/20	Draft Posted
Guidance	Choosing an organization structure	Steve Magennis	12/2/20	Draft Posted
Guidance	Integration with Established Trust Ecosystems	Steve Magennis	12/18/20	Draft Posted
Guidance	Performing a Business Value Assessment and budget			Available
Guidance	Vendor selection for platform and services			Available
Template	RFI Template			Available
Template	RFP Template			Available
Template	Architecture design			Available
Template	System integration point inventory			Available
Template	Operational design			Available
Template	Performance SLAs			Available
Template	Business model			Available
Template	Ecosystem organizational structure			Available
Template	Business Value Assessment			Available

Lifecycle Phase: **Create**

Type	Deliverable	Owner(s)	Due Date	Status
Guidance	Create Phase overview			Available
Guidance	Create Phase checklist			Available
Guidance	Governance Framework guidance	(GFWG)		Available
Template	Participation agreements	(GFWG)		Available
Template	Governance Framework(s)	(GFWG)		Available
Template	Operations plan			Available
Template	Support plan			Available
Template	KPIs	Steve Magennis	12/16/20	Draft Posted

Lifecycle Phase: **Implement**

Type	Deliverable	Owner(s)	Due Date	Status
Guidance	Implement Phase overview			Available
Guidance	Implement Phase checklist			Available

Lifecycle Phase: Operate

Type	Deliverable	Owner(s)	Due Date	Status
Guidance	Operate Phase overview			Available
Guidance	Operate Phase checklist			Available
Guidance	Operational best practices (e.g. ISO links)			Available
Guidance	Governance maintenance	(GFWG)		Available
Guidance	Member transitions	(GFWG)		Available
Template	Membership roster			Available
Template	Organization chart			Available

Lifecycle Phase: **Transform**

Type	Deliverable	Owner(s)	Due Date	Status
Guidance	Transform Phase overview			Available
Guidance	Ecosystem Transformation - Terms and Conditions • Adjusting capacity • Changing capability and direction • Forking an ecosystem • Winding down an ecosystem	Scott Whitmire	Draft ETA: 10/22	Draft Started