2020-10-5 Weekly Meeting

05 October 2020 — 8AM PT, 11AM ET, 16:00 UK, 17:00 CET

Send an email to technical-stack-wg@lists.trustoverip.org to request a calendar invite (you can subscribe to the mailing list at lists.trustoverip.org).

Attendees

Dan Gisolfi

@Dave McKay

Daniel Bachenheimer

Paul Knowles

Christoph Schneider

Wenjing Chu

Steve McCown

Drummond Reed

RJ Reiser

Mikaela Tarkocheva

Kevin Griffin

Scott Whitmire

Recording (North America / Europe)

Recording (APAC)

Goals

- Assign action items for next meeting
- Establish work plan for WG deliverables and ensure action items have owners
- Gather agenda suggestions for next meeting

Agenda Items

Time	Item	Who	Notes
1 min	Welcome	D. Gisolfi	
2 mins	Antitrust Policy Notice	D. Gisolfi	
5 mins	New Introductions	D. Gisolfi	
2 mins	Review / Approve minutes from last meeting (21-Sep-2020)	D. Gisolfi	- Approval: By Consensus
10 mins	Announcements	D. Gisolfi	
5 mins	TSWG APAC Interlock	xxxxxxxxx	
10 mins	Decision Points	D. Gisolfi	
20 mins	Discussion Topics	D. Gisolfi	
15 mins	Review Action and Open Items	D. Gisolfi	
5 mins	Q&A	D. Gisolfi	

Announcement Details

- [ ] Education Meetings
    - [ ] Planned: None
    - [ ]

- [ ] Available Recordings: See ToIP Education and Resources Wiki Page
- [ ] Reminders
  - [ ] **Terminology**: All terminology suggestions should be submitted as Issues to the Concepts and Terminology WG Repo

TSWG APAC Interlock

- [ ] No Attendance.

Decision Points

- [ ] Saturn V Proposal
  - [ ] Proposal **placed on hold**; Pending _Design Principles_ that it can reference.
    - [ ] Laws of Identity
    - [ ] Privacy by Design
  - [ ] Who will submit these two instances of deliverable types?
- [x] WG and Slack Channel Name
  - [x] Paul Knowles has requested that we change all names to match the ToIP Stack from "Technical" to Technology"
    - [x] Discussion
    - [x] Vote: Approved by Consensus
    - [x] Action
      - [ ] None OR
      - [x] David Luchuk to change all names.
- [x] Task Force Prioritization
  - [x] The priorities of the TSWG need to be adjusted to reflect emphasis on Layer Interop Spec (LIS) work over TIPs, as Specifications are more important that recommendations.
    - [x] Discussion
    - [x] Vote: Approved by Consensus
    - [x] Note: This implies the TSWG needs to get active volunteers to work on these TFs.

Discussion Topics

- [ ] Foundation Dependencies
  - [ ] Review ToIP Deliverables and Process Process Deck See OVERDUE Action Item
- [ ] Review TSWG Deliverables and Process
  - [ ] We need volunteers to work on:
    - [ ] Process
      - [ ] TIP Proposal Template was introduced and need to be incorporated into the broader TSWG process.
        - [ ] 24-Aug: Initial template was posted to GitHub and we agreed to evolve based on experience of using it to create TIPs
      - [ ] Need to discuss Issue #1 - TIP Repo Template Contents
- [ ] Triage GitHub Issues

Action items

- [x] David Luchuk to provide HOST capabilities (Host Key) so that we can record the session
- [x] We need a centralized Wiki Location for all education resources David Luchuk
  - [ ] BAF, Aries Arch and DDNS recordings should be placed here.
- [x] Submit DRAFT Guide for _Design Principles_
  - [x] Owners: Dan Gisolfi
  - [x] Due Date: 25-Sep-20

- [ ] Submit **Laws of Identity** as an instance of *Design Principles* Guide
    - [ ] Owners: Dan Gisolfi Darrell O'Donnell (lead)
    - [ ] Due Date: 25-Sep-20 – OVERDUE

- [ ] Submit **Privacy by Design** as an instance of *Design Principles* Guide
    - [ ] Owners: Jim St.Clair (lead) Drummond ReedDan Gisolfi
    - [ ] Due Date: 30-Sep-20 – OVERDUE

- [ ] Update Saturn V Proposal to reflect new *Design Principles.*
    - [ ] Owners: Dan Gisolfi
    - [ ] Due Date: Pending **Laws of Identity** and **Privacy by Design** action items.

- [ ] Establish TSWG Deliverables and Process Task Force
    - [ ] Include suggestions for Use Cases Model for TSWG
    - [ ] Members: Dan Gisolfi Drummond Reed Darrell O'Donnell
    - [ ] Due Date: 30-Sep-20

- [ ] Establish Task Force for a TSWG Glossary
    - [ ] Members: xxxxxxxxxxxx
    - [ ] Due Date: DD-MMM-YY

- [ ] Establish Task Force for a Layer Interop Spec (LIS 1-2) Deliverable
    - [ ] Members: Drummond Reed Darrell O'Donnell Kevin Griffin *who is lead?* *(Drummond can lead but not until after the W3C DID Working Group F2F meeting the first week of November at which the W3C DID Core Specification should be locked for CR. That will both free up time AND give us a solid basis for the LIS 1-2.)*
    - [ ] Due Date: 30-Sep-20 – OVERDUE

- [ ] Establish Task Force for a Layer Interop Spec (LIS 2-3) Deliverable
    - [ ] Members: Dave McKay Scott Whitmire
    - [ ] Due Date: DD-MMM-YY

- [ ] Establish Task Force for a Layer Interop Spec (LIS 3-4) Deliverable
    - [ ] Members: Dave McKay Scott Whitmire
    - [ ] Due Date: DD-MMM-YY

- [ ] Resolve APAC logistic and attendance
    - [ ] Owner: David Luchuk (lead) Ajay Jadhav
    - [ ] Due Date: 05-Oct-20 – OVERDUE

- [ ] Create ToIP Deliverables Process Deck for entire Foundation
    - [ ] Owners: David Luchuk (lead)Dan Gisolfi Drummond Reed
    - [ ] Due Date: 05-Oct-20 – OVERDUE

- [ ] Create TSWG Mtg slots (avoid Sunday Eves)
- [ ] TSWG to Sync with Operational WG on process using existing documentation
    - [ ] Owners: Dan G and Dave L.
    - [ ] Opened: 05-OCT-2020
    - [ ] Due Date: TBD

- [ ] Set Agenda for next meeting
    - [ ] Set / Propose Plan for WG TFs

Open Items

Low priority items that failed to gain volunteers to champion cause.

- [ ] ISO Interlock discussion : ToIP Liaison (Vicky Lemieux) to ISO TC 307 (Emily Dawson Secretariat)
- [ ] Need to establish chair duration and cycle times
- [ ] Possible library - collection of links
- [ ]