

# Steering Committee

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## Introduction

As with all Joint Development Foundation (JDF) projects hosted by the Linux Foundation, overall governance and strategic direction for the ToIP Foundation are provided by the Steering Committee.

## Scope

The Steering Committee raises and considers strategic issues and makes decisions on topics that affect the entire Foundation including membership, budget and the disbursement of funds, creation and management of Working Groups, and the approval/adoption of official deliverables.

## Meetings

**Schedule:** meetings take place on the second Wednesday of each month from 10:00-11:00 PT / 17:00-18:00 UTC.

See the [Meeting Page](#) for agendas, minutes and recordings of all meetings.

## Deliverables

- Approves all official deliverables for adoption across all Working Groups.
- Membership - approves all new membership agreements and any changes to the composition of the Steering Committee itself.
- Annual Budget - approves and oversees the implementation of the Foundation's budget.
- Working Groups - approves and oversees the operation of all Working Groups, including the adoption of their charters.

## Chairs / Leads

The Steering Committee does not have a formal Chair. Rather, its activities and decisions are moderated by the ToIP Executive Director.

Membership is limited to 25 steering members of the Foundation (60% of seats reserved for organizations with at least 100 employees).

All Steering Committee members are listed on the ToIP [website](#).

## Committees

The Steering Committee has one designated subcommittee - the Communications Committee.

The Communications Committee is comprised of members or appointed delegates of the Steering Committee.

All information related to meetings and deliverables are available on the Communication Committee [page](#).

## Participation

Steering Committee meetings are open to all Foundation members, though only Steering Committee members (or those invited to address specific topics) actively participate in meetings beyond observing.

## Contact

For any questions, or to raise an issue / item for consideration to the Steering Committee, please contact ToIP Executive Director Judith Fleenor at [judith@trustoverip.org](mailto:judith@trustoverip.org) or send an email to [operations@trustoverip.org](mailto:operations@trustoverip.org).