

# 2023-08-24 TRTF Meeting Notes

## Meeting Date

- 05 Jan 2023 The ToIP Trust Registry Task Force (TRTF) meets weekly twice every Thursday at the following times (to cover global time zones - see the [Calendar of ToIP Meetings](#) for full meeting info including Zoom links):
  - NA/EU 07:00-8:00 PT / 15:00-16:00 UTC
  - APAC 18:00-19:00 PT / 02:00-03:00 UTC

## Zoom Meeting Link / Recording

- NA/EU MEETING: <https://zoom.us/j/99576264894?pwd=L0RQOXZtcj83eJQY1o1dlZaTUx5Zz09>
- APAC MEETING: <https://zoom.us/j/92238278364?pwd=bXJoNzltMDJFdWZKWnovUG5MZk0rUT09>  
(These links will be replaced with a link to the recording of the meeting as soon as that is available)

## Attendees

### NA/EU Meeting

- [Darrell O'Donnell](#)
- [Antti Kettunen](#)
- [Andor Kesselman](#)

### APAC Meeting

- [Darrell O'Donnell](#)
- [Andor Kesselman](#)
- [Drummond Reed](#)

## Agenda Items and Notes (including all relevant links)

Time	Agenda Item	Lead	Notes
5 min	<ul style="list-style-type: none"><li>• Start recording</li><li>• Welcome &amp; antitrust notice</li><li>• Introduction of new members</li><li>• Agenda review</li></ul>	Chairs	<ul style="list-style-type: none"><li>• <b>Antitrust Policy Notice:</b> <i>Attendees are reminded to adhere to the meeting agenda and not participate in activities prohibited under antitrust and competition laws. Only members of ToIP who have signed the necessary agreements are permitted to participate in this activity beyond an observer role.</i></li><li>• New Members:</li></ul>
5 min	Review of previous action items	Chairs	
30 mins	Special topic #1		
10 mins	Special topic #2		
10 mins	Special topic #3		
5 mins	<ul style="list-style-type: none"><li>• Review decisions /action items</li><li>• Planning for next meeting</li></ul>	Chairs	

# Screenshots/Diagrams (numbered for reference in notes above)

#1

## Decisions

- Sample Decision Item

## Action Items

- ☐ Sample Action Item