

2023-05-11 TRTF Meeting Notes

Meeting Date

- 11 May 2023 The ToIP Trust Registry Task Force (TRTF) meets weekly twice every Thursday at the following times (to cover global time zones - see the [Calendar of ToIP Meetings](#) for full meeting info including Zoom links):
 - NA/EU 07:00-8:00 PT / 15:00-16:00 UTC
 - APAC 18:00-19:00 PT / 02:00-03:00 UTC

Zoom Meeting Link / Recording

- NA/EU MEETING: <https://zoom.us/rec/share/JG27TvZ50b9cn2RsKTSxBiUyOz78gXRIh2aVUYpAFqNlvOalq2lXw6Zal0BBzHiJ.82CRTvnnvCsjtR-s2>
 - APAC MEETING: <https://zoom.us/rec/share/N1mxeUyF9dmjimpSmKZUq9SUvtrSONMK247ZGeT63eEiH7N0xPU5meoqwh1oaZbk-82JEYtP4JHYLMJv5>
- (These links will be replaced with a link to the recording of the meeting as soon as that is available)

Attendees

NA/EU Meeting

- Darrell O'Donnell
- Antti Kettunen
- Andor Kesselman
- Tim Bouma
- Christine Martin
- @Subhasis Ojha
- @Jesse Carter
- @Eric Drury
- Mathieu Glaude
- @Hadrien Seymor-Provencher
- Jacques Latour
- Mark Scott

APAC Meeting

- Darrell O'Donnell
- Andor Kesselman
- Jo Spencer
- sankarshan
- Neil Thomson

Agenda Items and Notes (including all relevant links)

Time	Agenda Item	Lead	Notes
5 min	<ul style="list-style-type: none">Start recordingWelcome & antitrust noticeIntroduction of new membersAgenda review	Chair	<ul style="list-style-type: none">Antitrust Policy Notice: Attendees are reminded to adhere to the meeting agenda and not participate in activities prohibited under antitrust and competition laws. Only members of ToIP who have signed the necessary agreements are permitted to participate in this activity beyond an observer role.New Members:
45 mins	Review and finalization of requirements	Chair	Requirements document: It was agreed that during the proposal evaluation, we should also be open to consider if requirements should also be amended when we learn new things from the proposal discussions.
5 mins	Decision on proposal stage timeline	Chair	<ul style="list-style-type: none">At least 3 proposals expectedNext week, we will continue finalizing the requirementsFirst possibility for proposals is in 2 weeks (25th of May).Proposal stage will happen during June.

5 mi ns	<ul style="list-style-type: none">• Review decisions /action items• Planning for next meeting	C h ai rs	
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Screenshots/Diagrams (numbered for reference in notes above)

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Decisions

- Sample Decision Item

Action Items

- ☐ Sample Action Item