

2023.05.09 - APTF Meeting Notes

Meeting Date

Check the [ToIP Calendar](#) for meeting dates.

Zoom Meeting Link / Recording

- (This link will be replaced with a link to the recording of the meeting as soon as it is available)

Attendees

Main Goal of this Meeting

TBD

Agenda Items and Notes

Time	Agenda Item	Lead	Notes
5 min	<ul style="list-style-type: none">• Start recording• Welcome & antitrust notice• Introduction of new members• Agenda review	Chairs	<ul style="list-style-type: none">• Antitrust Policy Notice: Attendees are reminded to adhere to the meeting agenda and not participate in activities prohibited under antitrust and competition laws. Only members of ToIP who have signed the necessary agreements are permitted to participate in this activity beyond an observer role.• New Members:
5 mins	Review of action items from previous meeting	Chairs	<ol style="list-style-type: none">1. Name change from "Museum Pass" to "Attraction Pass"2. Revise objectives and deliverables to limit scope to specifications development3. Establish a communication channel through slack
5 mins	Announcements	TF Members	News or events of interest to Attraction Pass Task Force members: <ul style="list-style-type: none">• Slack channel: #gswg-attraction-pass-tf
10 mins	Discuss revised objectives and deliverables	TF Members	
25 mins	Review first draft of requirements specification	TF Members	
5 mins	Any other business	TF Members	
5 mins	<ul style="list-style-type: none">• Review decisions /action items• Planning for next meeting	Chairs	

Screenshots/Diagrams (numbered for reference in notes above)

#1

Decisions

- Objectives are finalized?
- Deliverables are finalized?

Action Items

☐ Sample Action Item