

2022-10-20 TATF Meeting Notes

Meeting Date & Time

- 20 Oct 2022 This Task Force holds TWO meetings weekly every Thursday at the following times (to cover global time zones - see the [Calendar of ToIP Meetings](#)):
 - NA/EU 07:00-8:00 PT / 14:00-15:00 UTC
 - APAC 18:00-19:00 PT / 01:00-02:00 UTC

Zoom Meeting Recordings

- NA/EU Meeting: https://zoom.us/rec/share/d0m0ybq60xnTKS_CYBg8yDYneg6FxoG3ckwbb3iUBSPEuoSqasmtx5cDnUiDNoVQ.jLO-YZ1dreAsp5H8
- APAC Meeting: <https://zoom.us/rec/share/USu-YuSG3WsPxZfsU8qSaAku0qDayaD32EkY97VL5kJF8HldWntT38rGyJsLTq6K.bmWmNGZcZ1li3uO7>

Attendees

NA/EU Meeting

- [Drummond Reed](#)
- [Darrell O'Donnell](#)
- [Wenjing Chu](#)
- [Neil Thomson](#)
- [Allan Thomson](#)
- [Antti Kettunen](#)
- [Kevin Dean](#)
- [Tim Bouma](#)
- [Judith Fleenor](#)
- [Mattia Zago](#)
- [Christine Martin](#)
- [Jacques Latour](#)
- [Elisa Trevino](#)
- [Jacques Latour](#)
- [Rieks Joosten](#)
- [Vladimir Vujovic](#)

APAC Meeting

- [Drummond Reed](#)
- [Daniel Bachenheimer](#)
- [Neil Thomson](#)
- [Jo Spencer](#)
- [Dima Postnikov](#)

Main Goals of this Meeting

- 1) Announcement of beginning of Trust Registry Task Force meetings (in the same time slot)
- 2) Quick review of the new GitHub processes and the LF Contributor License Agreement process
- 3) Discussion of the 4 layer diagram issue ([#31](#))
- 4) TAS First Public Review Draft announcement blog post
- 5) IIW session planning

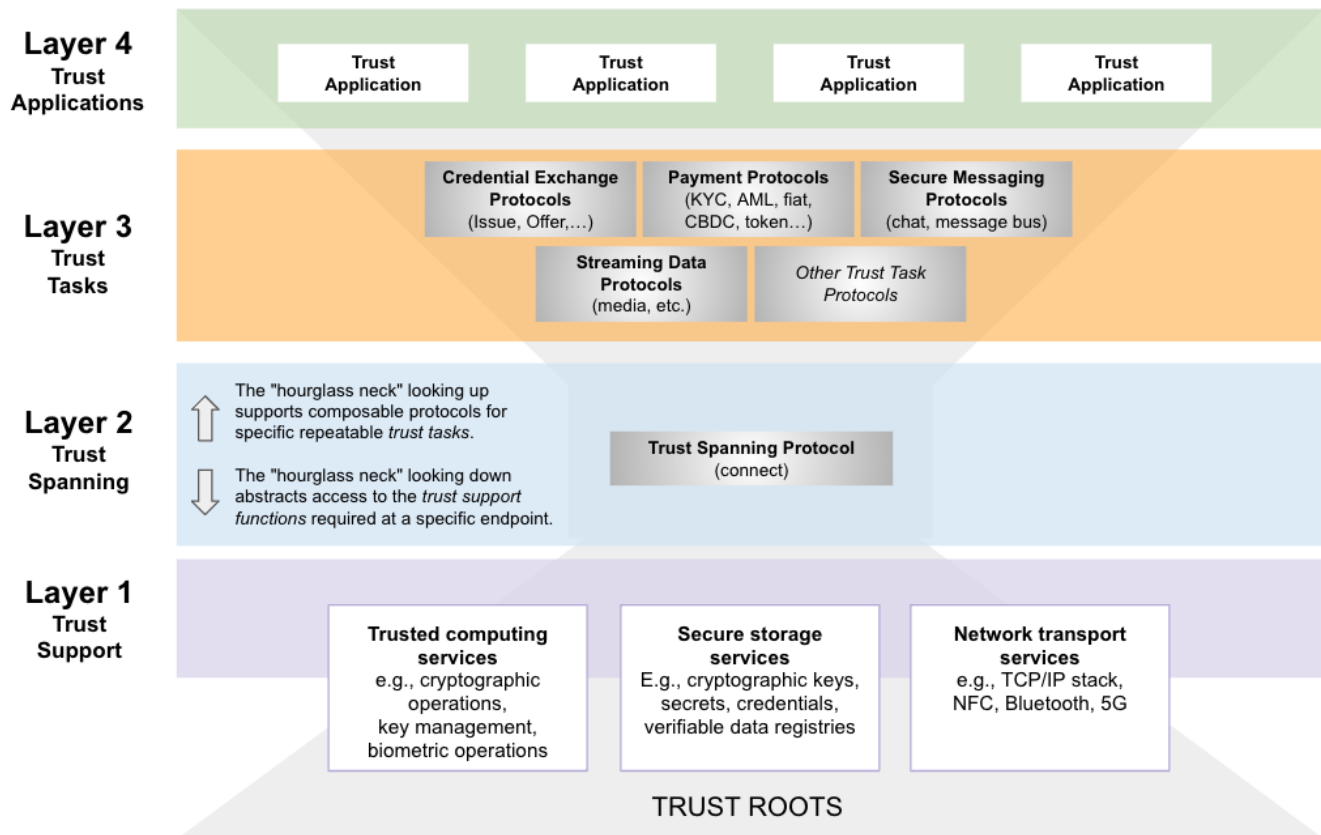
Agenda Items and Notes (including all relevant links)

Time	Agenda Item	Lead	Notes
3 min	<ul style="list-style-type: none">Start recordingWelcome & antitrust noticeIntroduction of new membersAgenda review	Chairs	<ul style="list-style-type: none">Antitrust Policy Notice: Attendees are reminded to adhere to the meeting agenda and not participate in activities prohibited under antitrust and competition laws. Only members of ToIP who have signed the necessary agreements are permitted to participate in this activity beyond an observer role.New Members:

--	Announcements	All	<p>Updates of general interest to TATF members:</p> <ul style="list-style-type: none"> Reminder that today at 11:00-12:00 PT / 18:00-19:00 UTC Drummond Reed and Wenjing Chu will give a high-level overview of the TAS to the Governance Stack WG. See the ToIP Calendar for meeting details.
2 m in	Review of previous action items	Chairs	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> ACTION: Drummond Reed to ask Elisa Trevino turn on the Discussions feature in our Github repo. <input checked="" type="checkbox"/> ACTION: Drummond Reed to update the GitHub Issues Management wiki page to include: a) this revised list of labels, b) a table explaining how each label ties into the process, c) more detail about the Editor role, including managing issue assignments, d) the Maintainer role. DONE. <input checked="" type="checkbox"/> ACTION: Andor Kesselman volunteered to implement the set of labels in issue #37. DONE. <input checked="" type="checkbox"/> ACTION: Christine Martin and/or Drummond Reed to create an <code>#tswg-tech-arch-editors</code> channel on Slack. DONE. <input type="checkbox"/> ACTION: Editors to come up with a list of proposed permissions and work with Elisa Trevino to assign the necessary access rights. <input checked="" type="checkbox"/> ACTION: Antti Kettunen volunteered to propose a repo management process. DONE. <input checked="" type="checkbox"/> ACTION: Drummond Reed to collect his thoughts on issue #31 and add a comment. <input checked="" type="checkbox"/> ACTION: Drummond Reed to post a message to the <code>#tswg-tech-arch-tf</code> channel urging all TF members to being self-assigning and working issues.
	ToIP Technology Architecture Specification Review Topics		<p>Discussion of progress on the working draft of the ToIP Technology Architecture Specification (TAS). Links to relevant documents and diagrams:</p> <ul style="list-style-type: none"> TAS GitHub Markdown version TAS GitHub issues list TAS Source Diagrams (Google Slides) <== SOURCE DIAGRAMS used in the TAS ToIP Protocol Stack Diagrams (Google Slides) <== All of all our past diagrams (some of which have been copied to TAS Source Diagrams) TAS WORKING DRAFT 03 Google doc version <== REFERENCE ONLY — NO LONGER ACTIVE TAS OLD WORKING DRAFT 02 Google Doc version <== REFERENCE ONLY — NO LONGER ACTIVE Evolution of the ToIP Stack <== NEW proposed companion document TATF Google Drive Folder <== WHERE ALL OF THE ABOVE may be found
5 m ins	Start of Trust Registry TF	Darrell O'Donnell	<p>Report on the startup of this TF and using this same meeting slot for weekly meetings.</p> <p><i>This was postponed to next week's meeting due to the size of today's agenda.</i></p>
5 m ins	Github issues process	Drummond Reed	<p>Issue #47 — GitHub issue labeling</p> <p>Drummond explained that the process defined on this wiki page has now been applied to categorize, prioritize, and assign our current issues.</p>
5 m ins	Github PR process updates	Antti Kettunen Andor Kesselman	<p>Issues #40, #46 & #49 — Roles, PR and version publication process</p> <p>Antti presented these slides.</p> <p>APAC:</p> <ul style="list-style-type: none"> Neil Thomson asked if contributors actually needed to have a local Github instance. Drummond was pretty sure the answer was no; it can be done entirely on the web. Neil put a comment one of the issues above to find out for sure. <p>ACTION: If you have any feedback on issues #40, #46 & #49 — roles, pull requests (PRs) and the version publication process — please go in and comment. If you have any questions, ask them in the <code>#tswg-tech-arch-tf</code> Slack channel.</p>
5 m ins	Github Contributor License Agreement (CLA) process	Elisa Trevino	<p>Elisa ran us through the procedure in this Google doc.</p> <p>It is critical that all of the Editors and Contributors to the TAS go through this process ASAP.</p> <p>ACTION: ALL TATF members need to read the EasyCLA process document and decide on the CLA manager assignment for your organization in order to continue to make contributions to the TAS. You can also set it up to provide wildcard support for all representatives of your org (based on your email domain). See Elisa Trevino for access/help.</p>
15 m ins	Review issue priority	Drummond Reed	<p>We did a quick survey of the issues list to focus down on the most important ones that remain.</p>

10mins	Issue 31: Figure 4 — The 4 Layer Diagram	Drummond Reed Wenjing Chu Allan Thomson Jo Spencer Darrell O'Donnell	<p><== These five have been assigned issue #31.</p> <p>Per his action item (above), Drummond posted a proposed solution.</p> <p>NA/EU Meeting:</p> <ul style="list-style-type: none"> We reviewed the main points of the issue #31 thread in a good half-hour discussion. There was general agreement with the main points in the thread — that Layer 2s and 3 are clearly a protocol stack, but Layer 1 is more challenging because it is not a protocol, rather a set of interfaces to the trust support functions needed to support Layer 2. Wenjing pointed out that this diagram is "overloaded" since it is not an overall architectural diagram, rather it only shows the protocol stack within a single Endpoint System. There was consensus that a diagram appearing this early in the document could be simpler and lighter, and that a more comprehensive "full stack" diagram could be included at the end of the document. <p>ACTION: Darrell O'Donnell to propose another variant of Figure 4 as a candidate for the "full stack" diagram discussed in issue #31. DONE.</p> <p>ACTION: Allan Thomson to propose a simpler diagram to replace the current Figure 4 in section 6.2 as discussed in issue #31.</p> <p>APAC Meeting:</p> <ul style="list-style-type: none"> Drummond reported that Darrell had already completed his action item above. Drummond then did a little further editing to produce diagram #1 (see below). Jo Spencer suggested to use the term "services" rather than "interfaces" to make it clearer that those Layer 1 services could be local or remote, which is why the three boxes "straddle the fence) of the bottom of Layer 1. At the same time, that makes it less clear what exactly the borders are on the "sphere of influence" of the ToIP stack, i.e., interoperability that we govern vs. what is governed by others. <p>ACTION: Jo Spencer to noodle on some diagrams that more clearly define the borders of the "sphere of influence" of the ToIP stack.</p>
5min	TAS public review blog post	Drummond Reed Wenjing Chu	<p>We want to publish a ToIP blog post on Monday November 14 announcing release of the Public Review Draft of the TAS.</p> <p>ACTION: Drummond Reed to begin a draft of a blog post announcing release of the Public Review Draft of the TAS.</p>
5mins	IIW session prep	All	<p>Proposals:</p> <ol style="list-style-type: none"> Wenjing Chu to host a session reviewing the TAS. Drummond Reed to host a session on the ToIP Trust Spanning Protocol requirements. Samuel Smith to host a session on the Authentic Web.
--	<ul style="list-style-type: none"> Review decisions /action items Planning for next meeting 	Chairs	

Screenshots/Diagrams (numbered for reference in notes above)



Decisions

- None.

Action Items

- ☐ ACTION: If you have any feedback on issues [#40](#), [#46](#) & [#49](#) — roles, pull requests (PRs) and the version publication process — please go in and comment. If you have any questions, ask them in the [#tswg-tech-arch-tf](#) Slack channel.
- ☐ ACTION: ALL TATF members need to read [the EasyCLA process document](#) and decide on the CLA manager assignment for your organization in order to continue to make contributions to the TAS. You can also set it up to provide wildcard support for all representatives of your org (based on your email domain). See [Elisa Trevino](#) for access/help.
- ☐ ACTION: [Darrell O'Donnell](#) to propose another variant of Figure 4 as a candidate for the "full stack" diagram discussed in issue [#31](#). DONE.
- ☐ ACTION: [Allan Thomson](#) to propose a simpler diagram to replace the current Figure 4 in section 6.2 as discussed in issue [#31](#).
- ☒ ACTION: Jo Spencer to noodle on some diagrams that more clearly define the borders of the "sphere of influence" of the ToIP stack.
- ☐ ACTION: [Drummond Reed](#) to begin a draft of a blog post announcing release of the Public Review Draft of the TAS.