

# 2022-08-25 TATF Meeting Notes

## Meeting Date & Time

- 25 Aug 2022 This Task Force holds TWO meetings weekly every Thursday at the following times (to cover global time zones - see the [Calendar of ToIP Meetings](#)):
  - NA/EU 07:00-8:00 PT / 14:00-15:00 UTC
  - APAC 18:00-19:00 PT / 01:00-02:00 UTC

## Zoom Meeting Links / Recordings

- NA/EU Meeting: [https://zoom.us/rec/share/FtDRV5QSCmTrbpwtCgh2AbnZgub7f6\\_t0M30Mx51s9HawgL5mk2KzWYvBGRj4otK.VjW\\_tc8DAEg\\_ng\\_W](https://zoom.us/rec/share/FtDRV5QSCmTrbpwtCgh2AbnZgub7f6_t0M30Mx51s9HawgL5mk2KzWYvBGRj4otK.VjW_tc8DAEg_ng_W)
- APAC Meeting: <https://zoom.us/rec/share/kLI-3z2Cw19KyKqKDEX38i77HhZKyfVZALsuecvEABYegJlaeMaz6ydeigQZXg9x.295geTzqO36AjfVV>

## Attendees

### NA/EU Meeting

- Drummond Reed
- Darrell O'Donnell
- Wenjing Chu
- Daniel Bachenheimer
- Kevin Dean
- Tim Bouma
- Vikas Malhotra
- Judith Fleenor
- Allan Thomson
- Markus Sabadello
- Mattia Zago
- Isaac Henderson
- Sumabala Nair
- Andre Kudra
- sankarshan
- Sherwood Moore

### APAC Meeting

- Drummond Reed
- Darrell O'Donnell
- Wenjing Chu
- Daniel Bachenheimer
- Judith Fleenor
- Jo Spencer

## Main Goals of this Meeting

1) Status update on Working Draft 03, 2) Review/decide about each remaining open issue/comment, 3) Plan for moving to GitHub and using GitHub issues, 4) Plan for publishing the First Public Review Draft no later than Sept 9.

## Agenda Items and Notes (including all relevant links)

Time	Agenda Item	Lead	Notes
3 min	<ul style="list-style-type: none"><li>• Start recording</li><li>• Welcome &amp; antitrust notice</li><li>• Introduction of new members</li><li>• Agenda review</li></ul>	Chairs	<ul style="list-style-type: none"><li>• <b>Antitrust Policy Notice:</b> <i>Attendees are reminded to adhere to the meeting agenda and not participate in activities prohibited under antitrust and competition laws. Only members of ToIP who have signed the necessary agreements are permitted to participate in this activity beyond an observer role.</i></li><li>• New Members:<ul style="list-style-type: none"><li>◦ Sherwood Moore: Co-Chair for the Hyperledger Carbon Emissions WG</li></ul></li></ul>
5 min	Announcements	All	<p>Updates of general interest to TATF members.</p> <ul style="list-style-type: none"><li>• BC Gov blog post: <a href="#">Investing in Verifiable Credentials, Technical Interoperability and Open Source</a><ul style="list-style-type: none"><li>◦ Darrell O'Donnell said that BC, Ontario, and Quebec are collaborating to produce interoperable wallets to jumpstart the industry moving in the right direction.</li><li>◦ The initial credentials will be very straightforward and not replace any existing government-issued credentials.</li></ul></li></ul>

2 m in	Review of previous action items	Chairs	<ul style="list-style-type: none"> <li>✓ ACTION: Drummond Reed to do his best to have a draft of the new Evolution of the ToIP Stack document ready for the ToIP Steering Committee meeting on Wednesday August 24.</li> <li>✓ ACTION: Antti Kettunen to propose some additional revisions to section 6.2.</li> <li>✓ ACTION: Jo Spencer to propose additional revisions to section 6.3.</li> <li>✓ ACTION: Drummond Reed to complete consolidating the rest of the sections of Working Draft 02 into Working Draft 03.</li> <li>✓ ACTION: Drummond Reed to finish updating and cross-linking the requirements table in Appendix A once Working Draft 03 is complete.</li> <li>✓ ACTION: Drummond Reed to post to the <a href="#">#tswg-tech-arch-tf</a> channel on Slack as soon as he has consolidated the rest of the sections from Working Draft 02 into Working Draft 03.</li> <li>✓ ACTION: ALL to review sections 1-6 in Working Draft 03 and make any comments or suggestions.</li> </ul>
	ToIP Technology Architecture Specification Review Topics		<p>Discussion of progress on the working draft of the ToIP Technology Architecture Specification. Links to all the relevant documents and diagrams:</p> <ul style="list-style-type: none"> <li>• <a href="#">TAS NEW WORKING DRAFT 03 Google doc version</a> &lt;== USE THIS VERSION STARTING AUGUST 17 for any comments to sections 1 thru 6</li> <li>• <a href="#">TAS OLD WORKING DRAFT 02 Google Doc version</a> &lt;== DO NOT USE THIS VERSION (except temporarily Aug 18-20 to make comments in sections 7 onwards)</li> <li>• <a href="#">Evolution of the ToIP Stack</a> &lt;== NEW proposed companion document</li> <li>• <a href="#">ToIP Protocol Stack Diagrams (Google Slides)</a> &lt;== All of all our past diagrams (some of which have been copied to TAS Source Diagrams)</li> <li>• <a href="#">TAS Source Diagrams (Google Slides)</a> &lt;== SOURCE DIAGRAMS used in the TAS</li> <li>• <a href="#">TATF Google Drive Folder</a> &lt;== WHERE ALL OF THE ABOVE may be found</li> <li>• <a href="#">TAS GitHub Markdown version</a></li> <li>• <a href="#">TAS GitHub issues list</a></li> </ul>
10 mins	Status update on Working Draft 03	<a href="#">Drummond Reed</a>	<p>Drummond quickly ran through what was accomplished in the last week:</p> <ul style="list-style-type: none"> <li>• All sections have been edited except 11, 12, and Appendix B.</li> <li>• All normative requirements have been tagged and cross-referenced with Appendix A.</li> <li>• All references have been inserted and linked.</li> <li>• All comments (through 12:30AM PT 2022-08-25) have been resolved except: a) action items, b) remaining open issues.</li> </ul>
25 mins	Review of open issues /comments	All	<p>For each open issue/comment we applied the following test.</p> <ol style="list-style-type: none"> <li>1. Can we resolve it within one minute?</li> <li>2. Can we assign an action item to resolve it?</li> <li>3. Should we move it to GitHub issues?</li> </ol> <p>See the meeting recording and Google doc comments for all notes.</p> <p>The outcome of each decision was recorded in the associated comment in <a href="#">Working Draft 03</a>.</p> <p>ACTION: ALL TATF MEMBERS to resolve the action items assigned to them in <a href="#">Working Draft 03</a>.</p> <p>ACTION: <a href="#">Wenjing Chu</a> to update all of his diagrams and place the source image in the <a href="#">TAS Source Diagrams</a> Google Slides file.</p>
5 mins	Plan for moving to GitHub and using GitHub issues	<a href="#">Darrell O'Donnell</a> <a href="#">Wenjing Chu</a>	<p>Are we ready to move the entire spec to GitHub?</p> <p><b>DECISION: We will move the entire <a href="#">Working Draft 03</a> spec to GitHub starting Saturday August 26th. It will then be marked as Working Draft 04 until the TATF reaches consensus to label it Public Review Draft 01.</b></p> <p>ACTION: <a href="#">Darrell O'Donnell</a> (and his delegate) and <a href="#">Wenjing Chu</a> and any other volunteers to facilitate the migration of the entire spec to GitHub starting Saturday Aug 26th.</p>
5 mins	First Public Review Draft	<a href="#">Darrell O'Donnell</a> <a href="#">Wenjing Chu</a>	<p>What is the workplan to publish the First Public Review Draft by Sept 9? (Note that <a href="#">Drummond Reed</a> will be on vacation for the next two weeks.)</p> <p>ACTION: <a href="#">Darrell O'Donnell</a> and <a href="#">Wenjing Chu</a> to determine the workplan for completing any remaining steps to having the spec ready to serve as the first Public Review Draft beginning Sept 9.</p>
5 mins	<ul style="list-style-type: none"> <li>• Review decisions /action items</li> <li>• Planning for next meeting</li> </ul>	Chairs	

## Decisions

- **DECISION: We will move the entire [Working Draft 03](#) spec to GitHub starting Saturday August 26th. It will then be marked as Working Draft 04 until the TATF reaches consensus to label it Public Review Draft 01.**

## Action Items

- ☐ ACTION: ALL TATF MEMBERS to resolve the action items assigned to them in [Working Draft 03](#) within the next 24 hours (or they will be moved to GitHub issues).
- ☐ ACTION: [Wenjing Chu](#) to update all of his diagrams and place the source image in the [TAS Source Diagrams](#) Google Slides file.
- ☐ ACTION: [Darrell O'Donnell](#) (and his delegate) and [Wenjing Chu](#) and any other volunteers to facilitate the migration of the entire spec to GitHub starting Saturday Aug 26th.
- ☐ ACTION: [Darrell O'Donnell](#) and [Wenjing Chu](#) to determine the workplan for completing any remaining steps to having the spec ready to serve as the first Public Review Draft beginning Sept 9.