2021-12-07 Meeting Page

7, December 2021 — 11:00 PT, 14:00 ET, 19:00 UTC, 20:00 CET

Send an email to utility-foundry-wg@lists.trustoverip.org to request a calendar invite (you can subscribe to the mailing list at lists.trustoverip.org).

RECORDING GOES HERE (North America / Europe):

Attendees

- Mathieu Glaude
- Jessica Townsend
- Lynn Bendixsen
- Andre Kudra

Goals

- Assign action items for next meeting
- Establish work plan for WG deliverables and workflow guidance
- Gather agenda suggestions for next meeting

Antitrust Policy

> ### Antitrust Policy & Member Participation
>
> › Attendees are reminded to adhere to the meeting agenda and not participate in activities prohibited under antitrust and competition laws.*
>
> › Only members of Trust over IP who have signed the necessary agreements and charters are permitted to participate in this activity beyond an observer role.
>
> * Examples of types of actions that are prohibited at Linux Foundation meetings and in connection with Linux Foundation activities are described in the Linux Foundation Antitrust Policy available at http://www.linuxfoundation.org/antitrust-policy.
>
> THE LINUX FOUNDATION

Agenda Items

Time	Item	Who	Notes
1 min	Welcome	M. Glaude	
2 mins	Antitrust Policy Notice	M. Glaude	
10 mins	Announcements / New Member Intros	Chairs & All	• UFWG Challenges
0 mins	Task Force SOS (Scrum of Scrums)	N/A	
0 mins	Decision Points	N/A	

0 mins	Discussion Topics	N/A	
0 mins	Q&A	N/A	

Announcements

- [ ] UFWG Challenges
  - [ ] UFWG has only few members contributing and attending meetings steadily
  - [ ] Chairs have sought transitioning leadership to successors
    See https://trustoverip.slack.com/archives/C015C7YBD18/p1637695786004000 - text also below
  - [ ] Lynn Bendixsen suggested evaluating if UFWG can be merged into another ToIP WG
  - [ ] Jessica Townsend will approach Judith Fleenor on possibilities to re-activate UFWG
- [ ] Slack entry of 23 November 2021

  Hi UFWG,
  Since May 2020, both André and myself have acted as co-chairs of the utility foundry working group. Throughout this period of time, we've enjoyed many great bi-weekly meetings with the community and worked together to producing many foundational pieces of documentation, such as:

- A repository of public identity utilities;
- Documented utility stories which contain the details of how they were conceived, and where they're at today;
- A utility lifecycle management framework;
- A draft of a utility whitepaper that can be used to showcase to the broader identity community what utilities are all about;
- Frameworks to evaluate existing identity utilities and how to start new ones;
- + more we can't remember as we write this!
  Both André and myself have reached points in which we no longer have the capacity needed to be good leaders to this working group. There is lots of important work ahead that must happen. The UFWG is a fundamental piece of the ToIP dual stack – it's a vital piece to enable digital trust. We feel like this is the good time to transition leadership to new folks.The next UFWG meeting is on December 7, 2021. We want to put out a call to anyone interested to join this next meeting so that we can start the transition of the working group chairing to new folks. Hope to see many people join!
  Sincerely,
  André and Mathieu

Task Force SOS (Scrum of Scrums)

TF Name	Mission	Members	Status
Utility Project Implementation Guide Task Force	Create the getting started guide for prospective Utility Projects.	Lynn Bendixsen *(lead)* *Dan Gisolfi* *Dave McKay*	***IG0029: Utility Project Guide*** A **new repo** has been created and the TF has issued its first objective. Lynn seeks assistance on repo publishing with Mac. TF is discussing outline and questions to be answered for prospective projects. Draft Doc: https://docs.google.com/document/d/1zysi79y5vxNBxhL7yI0M6FAViC_E2VUutUfT5Eac7CA/edit?usp=sharing Initial released version: https://trustoverip.github.io/IG0029-utility-project-guide/

Best Practices Task Force	Analyze Project Interviews, establish list of Best Practices and submit each BP using ToIP Deliverables Process.	*Mathieu Glaude (lead)*
		
		Dan Gisolfi
		
		Claudia Grytz
		
		Lynn Bendixsen
		
		@Sarah Olfert
		
		Dave McKay
			[ ] Drafting framework for evaluating public identity utilities (BP0014) (v2)
			[ ] Drafting v1 of three BP documents (based on feedback from interviews with decentralized PIU conveners /providers)*
			  [ ] BP0015 - Assessing Sustainability of a PIU (v1)
			  [ ] BP0016 - Determining Affordability of a PIU (v1)
			  [ ] BP0017 - Assessing Alignment to a PIU
			[ ] Backlog
			  [ ] Dashboard Health / Network Monitoring (Example)
			
			*At future point, consider consolidating all best practices into one comprehensive document
			
			SUGGESTION: Interlocking with Saturn-V TF as a **first user** of these Best Practices.

Decentralization Task Force	Submit a BP deliverable and a design principle for what it means to be Decentralized.	Jessica Townsend *(lead)*
		
		Dan Gisolfi
		
		Mathieu Glaude
			☐ DP0005: Decentralization by Design
			☐ What are the key attributes of a Decentralized Utility?
			☐ Should we consider / review the W3C DID Decentralization Rubric
			  ☐ Consider their dimensions for evaluation
			  ☐ Spectrum of Decentralization
			☐ Working docs: Decentralized Network Best Practices and Decentralized Network Design Principles

Glossary Task Force	Generate a UFWG Glossary in collaboration with the CTWG.	RJ Reiser *(lead)*	Still pending CTWG process. Submissions under review.

Decision Points

- ☐ -

Discussion Items

- ☐ -

Open Items

Low priority items that failed gain volunteers to champion cause.

- ☐ UFWG Sandbox Utility
  - ☐ The members of the UFWG need to gain experience before writing guidelines and best practices.
  - ☐ **Challenge**: Create a Sample Utility comprised of 3-5 nodes for testing purposes using the Blockchain Automation Framework (BAF)
  - ☐ **Goal**: Leverage this research exercise as a way to create BAF artifacts for Hyperledger Indy
  - ☐ Tools: Bootstrapping Node Hosting - Learn BAF