

2021-12-02 GSWG Meeting Notes

Meeting Date

02 Dec 2021

Zoom Meeting Link / Recording

- <https://zoom.us/j/98299579894?pwd=c3UyQm1wR1RaaWV6S0NsMjJ1OFRtQT09>
(This link will be replaced with a link to the recording of the meeting as soon as it is available)

Attendees

- [Drummond Reed](#)
- [Scott Perry](#)
- [Judith Fleenor](#)
- [Phil Wolff](#)
- [Scott](#)
- [Carly Huitema](#)
- [Daniel Bachenheimer](#)
- [Eric Drury](#)
- [Savita Farooqui](#)
- [Vikas Malhotra](#)
- [Karla McKenna](#)
- [Mary Lacity](#)

Main Goal of this Meeting

GLEIF vLEI Ecosystem Governance Framework introduction, 3 Working Group Approved Deliverables up for approval, terms wiki update & call to action, holiday schedule—AND [The Meaningful Gift Alliance Governance Framework!](#)

Agenda Items and Notes (including all relevant links)

Time	Agenda Item	Lead	Notes
5 min	• Start recording • Welcome & antitrust notice • Introduction of new members • Agenda review	Chairs	• Antitrust Policy Notice: <i>Attendees are reminded to adhere to the meeting agenda and not participate in activities prohibited under antitrust and competition laws. Only members of ToIP who have signed the necessary agreements are permitted to participate in this activity beyond an observer role.</i> • New Members:
5 mins	Review of action items from previous meeting	Chairs	✓ ACTION: Drummond Reed to finish his review and edits to the ToIP Governance Metamodel Companion Guide. ✓ ACTION: Drummond Reed to invite the GLEIF team to our Dec 2 meeting to do a quick overview of the vLEI Ecosystem Governance Framework and share their feedback on what their experience were about using our tools. ✓ ACTION: Mary Lacity will review the Decentralized SSI Governance white paper and get any feedback to Rieks Joosten. ✓ ACTION: Drummond Reed to send a note to Savita Farooqui about also having her review the Decentralized SSI Governance white paper. ✓ ACTION: Scott Perry will add terms to the GSWG terms wiki corresponding to the Trust Assurance Task Force deliverables. ✓ ACTION: Drummond Reed to add terms to the GSWG terms wiki corresponding to the Governance Architecture Task Force deliverables. ✓ ACTION: ALL — think about what set of terms you might be willing to volunteer to add to the GSWG terms wiki.
20 mins	Intro to GLEIF vLEI Ecosystem Governance Framework	Karla McKenna	At the All-Member Meeting on Dec 8th, GLEIF will make a ToIP-only member announcement of the public review of its vLEI Ecosystem Governance Framework. See Introducing the Verifiable LEI (vLEI). <i>Note: the full public announcement will come in January.</i> • Karla will provide a quick overview of what she and Samuel Smith will be covering. ◦ She pointed out that there are literally thousands of use cases for vLEI credentials because the need for verifiable organization identity. • The proposal is to set up a dedicated ToIP GitHub repo for feedback using GitHub issues. • As a WG, the GSWG can schedule additional deeper dives with Karla as needed.

2 mins	Task Force reports	TF Leads	• ToIP Stack Design Principles TF - Drummond Reed & Victor Golubkov ◦ See Design Principles for the ToIP Stack (Google doc draft) ◦ Reminder that this is now a ToIP Approved Deliverable, so the only actions left are: ▪ Completing revisions to the graphics (huge thanks to Wenjing Chu) ▪ Converting into Word docs using ToIP Style Guide: Victor Golubkov and Scott Perry have volunteered to help with this. ◦ Goal is to complete production and announce at All-Member Meeting on Dec 8th. • Governance Architecture TF - Drummond Reed ◦ This TF has completed its deliverables and will close with their approval (see the next agenda item).
8 mins	Governance Architecture TF deliverables approval	Chairs	Good news! The three remaining deliverables of the Governance Architecture TF are delivered! The ToIP Style Guide-compliant Word versions of the following were all sent to the GSWG mailing list last Friday: • ToIP Governance Architecture Specification • ToIP Governance Metamodel Specification • ToIP Governance Metamodel Specification Companion Guide Discussion: • Judith Fleenor had a handful of small formatting fixes and one suggestion about DID assignments. Drummond has addressed these. • Is there any additional feedback? • PROPOSALS: ◦ DECISION: The ToIP Governance Architecture Specification is approved as a Working Group Approved Deliverable. ◦ DECISION: The ToIP Governance Metamodel Specification is approved as a Working Group Approved Deliverable. ◦ DECISION: The ToIP Governance Metamodel Specification Companion Guide is approved as a Working Group Approved Deliverable. • --
10 mins	ToIP Core and GSWG Terms Wikis	Chairs	We are making great progress on starting to populate the terms wikis (and thus our glossaries)! • ToIP Core terms wiki and glossary • GSWG terms wiki and glossary • eSSIF-Lab glossary We also have several new terms wiki / glossary features implemented: • Proxy term pages — see example of governance framework listed in the ToIP Core glossary ◦ We will be able to use this immediately to reference terms from the eSSIF-Lab glossary • One-click link copying and source definition linking in glossaries We are also working on ToIP Term Tool V1.x and V2 features that will do auto-linking of ToIP deliverable documents written in Markdown (to which we can do relatively automated conversion of Word docs or Google docs). Key question: who is willing to volunteer to help enter terms used in our Approved Deliverables into the ToIP Core terms wiki or GSWG terms wiki? 1. --
10 mins	Meaningful Gift Alliance Governance Framework	Scott Perry	SANTA COMMANDS YOU: Review this GF ASAP! No slouching! (Lumps of coal will be given!!) • The Meaningful Gift Alliance Governance Framework • Final deliverable SHALL be presented at the ToIP Virtual Holiday Party on Dec 9th (time TBD)
	• Review decisions /action items • Planning for next meeting	Chairs	Holiday meeting schedule: • No meeting Dec 30th. • Drummond will be on holiday starting Dec 10. • Scott will be on holiday starting Dec 15. • Should we still plan to meet on Dec 16 or start our holidays early?

Screenshots/Diagrams (numbered for reference in notes above)

#1

Decisions

- Sample Decision Item

Action Items

- ☐ Sample Action Item

