

2021-10-25 CTWG Meeting Notes

Meeting Date

- 25 Oct 2021

Zoom Meeting Link / Recording

- <https://zoom.us/j/94037882283?pwd=MWFRbmQ3b1FUeUJPRm9iRWRJNFIDQT09>
(This link will be replaced with a link to the recording of the meeting as soon as that is available)

Attendees

- [Drummond Reed](#)
- [Daniel Hardman](#)
- [Rieks Joosten](#)
- [Scott Perry](#)
- [Judith Fleenor](#)

Main Goal of this Meeting

Review [Rieks Joosten](#) proposal for curation of ToIP terms wikis.

Agenda Items and Notes (including all relevant links)

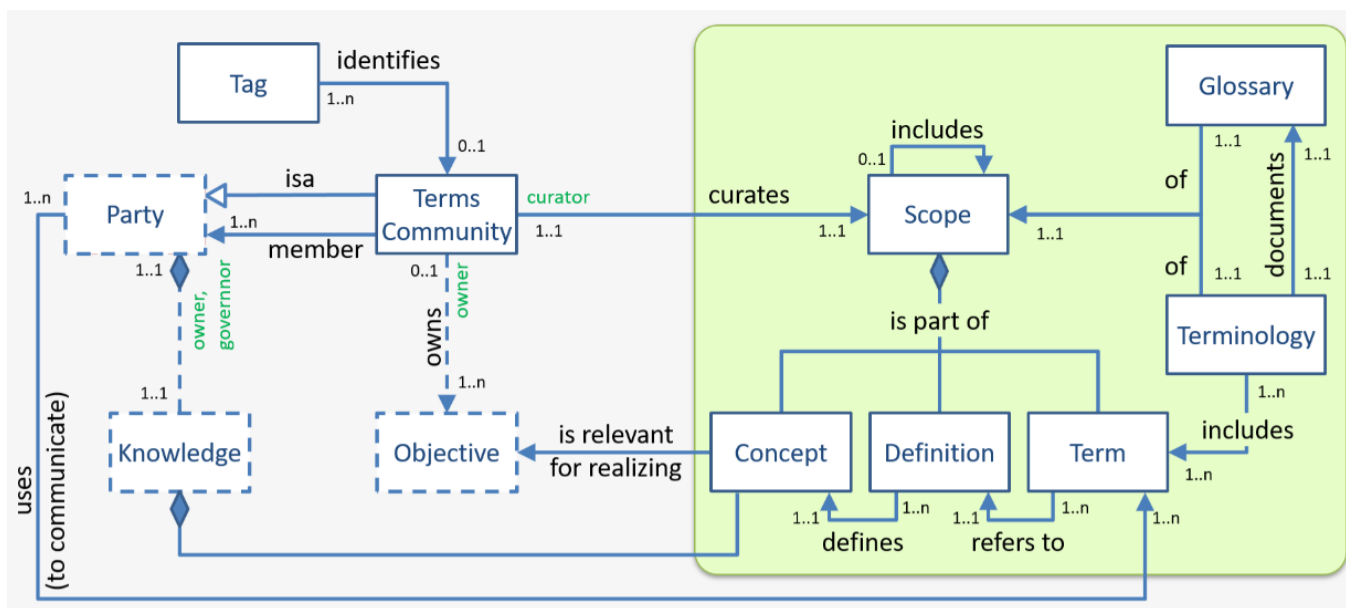
Time	Agenda Item	Lead	Notes
5 min	• Start recording • Welcome & antitrust notice • Introduction of new members • Agenda review	Chairs	• Antitrust Policy Notice: Attendees are reminded to adhere to the meeting agenda and not participate in activities prohibited under antitrust and competition laws. Only members of ToIP who have signed the necessary agreements are permitted to participate in this activity beyond an observer role. • New Members:
5 min	Review of previous action items	Chairs	☐ ACTION: Rieks Joosten and Daniel Hardman to arrange a meeting to discuss how this hyperlinking should work with ToIP Term Tool V1 and our current terms wikis. ☒ ACTION: Rieks Joosten to think more about the curation process for a terms wiki and whether he wants to propose a specific process for the CTWG terms wiki.
15 min	Review Riek's proposed mental model for the CTWG and ToIP terms wikis	Rieks Joosten	See diagram #1 below (also posted here on the ToIP Slack). • Rieks said this is just a first draft that he has put together. • The green area is where we curate the CTWG terms wiki; the gray area is for curation of the ToIP terms wiki. • A terms wiki has a 1:1 relationship with a scope. • A concept is an intangible entity in the mind of a person and often represented by a unique number. • A definition is a human-readable description of a concept. • A concept and a definition have a 1:1 relationship. • A concept and a definition must be in the same scope, but they can be part of multiple scopes. • A term from another scope can refer to a definition and concept in another scope. • A terms community and a scope are identified with a tag. • A scope may include another scope. • A terms community can include another terms community. • Each scope has one terminology (set of terms). • Each terminology has one glossary, which is a publication of a glossary. • A terms community consists of all the parties who share a set of objectives. • Daniel Hardman suggestions: ◦ A terms community should have more than one tag. ◦ But a tag can identify a terminology as well. ◦ A tag is a flexible way to group terms that may not be the same as a terms community. ◦ An example is a sci-fi terminology that includes tags for hard science and soft science and Star Wars. • ACTION: Rieks to incorporate feedback and publish revisions to his mental model diagram for the relationship of CTWG terminology and ToIP terminology.

25 min	Review Riek's proposal for curation of ToIP terms wikis	Rieks Joosten	See Rieks' draft proposal. • It states the prime objective of a terminology for a terms community. • It differentiates between a terminology of an ecosystem vs. a terminology for a terms community. • It includes proposed definitions of the objectives for the ToIP ecosystem and the ToIP terms community. • It also proposes an ingestion and a curation process for the ToIP Core terms wiki. • The curation process is where we figure out what terms do and do not go into the corpus. • Scott Perry brought up the issue of whether usage of a terms wiki and the CTWG corpus should be mandatory. • ACTION: ALL to review and comment on Rieks' draft proposal defining the objectives, ingestion policies, and curation policies for the ToIP terms community.
5 mins		Rieks Joosten	Hyperlinking structure • Rieks suggests links like this: community • But he would also like to see this: [own](#essiflab:owner) • Then it would be easier to change these links. • This is the next step that would make authoring much easier because it would make it simple for authors.
		Rieks Joosten	Rieks just received permission to share the ISO Guide to IT Terminology.  It is posted as a PDF on the ToIP Slack here. ACTION: ALL to review the ISO Guide to IT Terminology.
5 min	Concrete next steps for the CTWG and ToIP terms wikis	All	
5 mins	• Review decisions /action items • Planning for next meeting	Chairs	

Screenshots/Diagrams (numbered for reference in notes above)

#1 — Mental Model from [Rieks Joosten](#) (originally from the ToIP #concepts-terminology-wg channel). Rieks added this comment:

The rectangles with dashed borders represent concepts that I expect to be defined in #toip; the others in #ctwg. The green area is what curation is all about. The rest is what parties (e.g. in the TOIP community) may notice of that work.



Decisions

- None

Action Items

- ☐ ACTION: [Rieks Joosten](#) and [Daniel Hardman](#) to arrange a meeting to discuss how this hyperlinking should work with ToIP Term Tool V1 and our current terms wikis.
- ☐ ACTION: Rieks to incorporate feedback and publish revisions to his [mental model diagram](#) for the relationship of CTWG terminology and ToIP terminology.
- ☐ ACTION: ALL to review and comment on [Rieks' draft proposal](#) defining the objectives, ingestion policies, and curation policies for the ToIP terms community.
- ☐ ACTION: ALL to review [the ISO Guide to IT Terminology](#).