September 09 2021 ToIP Design Principles TF Meeting Page

A limited series of meetings are held on Thursdays 17:00-18:00 PT / 00:00-01:00 UTC. See the ToIP Calendar for meeting info.

Recording

- **Link** to the recording
- **Link** to the chat

Attendees

- Drummond Reed
- Victor Golubkov <== sends regrets, on vacation
- Daniel Bachenheimer
- Neil Thomson
- Judith Fleenor
- Scott Perry
- Vikas Malhotra
- P Subrahmanyam
- sankarshan
- Wenjing Chu
- Carly Huitema

Main Goal of this Meeting

- Review the updated sections ("What are Design Principles?" and "Organization of the Principles"), discuss shortening the "Connectivity Is It's Own Reward" section, and discuss the "Wet Code" principles.

See current Google doc: Design Principles for the ToIP Stack and Neil Thomson's writeup on Principle #15 "Why Data Should Not Be an Afterthought".

Agenda Items and Notes (including all relevant links)

Time	Agenda Item	Lead	Notes
5 min	- Start recording - Welcome & antitrust notice - Introduction of new members - Agenda review	Leads	**Antitrust Policy Notice:** *Attendees are reminded to adhere to the meeting agenda and not participate in activities prohibited under antitrust and competition laws. Only members of ToIP who have signed the necessary agreements are permitted to participate in this activity beyond an observer role.* - New Members: - Please, add your name and affiliation (if any) if you are contributing to this deliverable.
5 mins	Review of "What are Design Principles?"	Drummond Reed	- This section was revised to consolidate feedback and suggestions. - There was a general consensus this section was ready.
5 mins	Review of "Organization of the Principles"	Drummond Reed	- This section was revised to consolidate feedback and suggestions. - There was a general consensus this section was ready.
15 min	Discussion on Principle #15	Neil Thomson	- See Principle #15 "Why Data Should Not Be an Afterthought". - We reviewed this section and Neil is going to work on a second draft. - ACTION: Neil Thomson to work on a second draft of Principle #15.
20 mins	Discussion on "Wet Code" Principles	All	- We reviewed the feedback from Rieks Joosten. - There was consensus that our "wet code" design principles were not a mental model but a set of principles about trust that might help build or verify a mental model. - ACTION: Drummond Reed to give that feedback to Rieks Joosten.

5 min	Additional principles	Jacques Bikoundou	- Jacques asked whether we needed a set of principles about Digital wallets. - Drummond Reed asked if that would overlap with the Principles of SSI that has already been approved as a ToIP Approved Deliverable. - Jacques felt it may be different. - It was agreed that our Design Principles for the ToIP Stack document could and should reference other related sets of design principles. - ACTION: Jacques Bikoundou to write a proposed draft of digital wallet principles.
5 min	- Writing assignments - Review decisions /action items - Planning for next meeting	Leads	- Drummond proposed one more Community Writing Workshop meeting in two weeks. - Our goal is to finish a complete first draft by then. - ACTION: Drummond Reed to contact Elisa about scheduling another meeting. - ACTION: ALL—try to finish all section contributions by Thursday Sept 23.

Decisions

- None

Action Items

- [ ] ACTION: Neil Thomson to work on a second draft of Principle #15.
- [ ] ACTION: Drummond Reed to give feedback on his suggestion about mental models to Rieks Joosten.
- [ ] ACTION: Jacques Bikoundou to write a proposed draft of digital wallet principles.
- [ ] ACTION: Drummond Reed to contact Elisa about scheduling another meeting.
- [ ] ACTION: ALL—try to finish all section contributions by Thursday Sept 23.