



**TRUST**  
Over **IP**  
**FOUNDATION**

THE **LINUX** FOUNDATION

# Steering Committee Monthly Meeting

Plenary Meeting

May 8, 2024

12-13:00 PT / 19:00-20:00 UTC

# Antitrust Policy & Member Participation

- › Attendees are reminded to adhere to the meeting agenda and not participate in activities prohibited under antitrust and competition laws\*
- › Only members of Trust Over IP who have signed the necessary agreements and charters are permitted to participate in this activity beyond an observer role

\* Examples of types of actions that are prohibited at Linux Foundation meetings and in connection with Linux Foundation activities are described in the Linux Foundation Antitrust Policy available at <http://www.linuxfoundation.org/antitrust-policy>

# Agenda

- Agenda Review (1 min)
- Minutes Approval (1 min)
- New Member Review (0 min)
- Welcome Key State Capital (20 mins)
- Election of Steering Committee Voting Members:  
SC Members up for a renewal for new two & three year terms (5 min)
- Trademark Registration Status (2 min)
- Budget Reforecast (10 min)
- Update on Spec Approval Process and Road Map to ISO (5 min)
- EFWG - Bhutan NDI Case Study (2 min)
- Spring Communications Planning (10 min)
- Upcoming Meetings Reminders and Discussion Topics (2 min)
- Findynet Presentation May 15th All Members Meeting (1 min)
- Open Discussion

# Minutes Approval

**RESOLVED:** That the minutes of the April 10th, 2024 meeting of the Steering Committee, in the form attached hereto as Exhibit A, are hereby confirmed, approved, and adopted.



# Welcome Key State Capital



Welcome **Nicholas Racz**  
to the ToIP Steering Committee

Brief Presentation on



Open Q & A

# Steering Committee Elections

- Voting Members of the SC are normally elected for 3yr term, with  $\frac{1}{3}$  of the SC voting members up for election each year.
- Terms for initial 2020 SC Members as stated in the ToIP Foundation Governance Policies:  
*First five >100 and first three <100 Steering Members: 3 year term*  
*Second five >100 and second three <100 Steering Members: 2 year term*  
*Final five >100 and Final 4 <100 Steering Members: 1 year term*
- Our procedures allowed for 25 voting member at founding, which we increased to 35 in 2022 when we change our membership structures. Currently all Steering Level members therefore get a voting seat, but in the event we end-up with more that 35 Steering Level members we should have an election every year.
- We did election in 2022
- We seemed to have missed an official vote in 2023
- Therefore, we need to vote some member organizations in for a 2 year term and some in for a three year term renewal of voting rights.

# Steering Committee Elections

Companies that are up for voting status renewal are:

Small

Vote for new Term of:

- Anonymo Labs (expires 2024)  
3yr

Large

- Accenture (expired 2023)  
2yr
- Certizen (expired 2023)  
2yr
- Futurewei Technologies (expired 2023) 2yr
- Province of British Columbia (expired 2023) 2yr

New Companies joined since last election

- Global Legal Entity Identifier Foundation (GLEIF) 3yr
- GS1 US

2yr



# Steering Committee Elections

**RESOLVED:** that Anonymome Labs, GLEIF, Key State Capital, MITRE, elected as voting members of the Steering Committee for a 3 year term. And, Accenture, Certizen, Futurewei Technologies, GS1US, and Province of British Columbia be elected as voting member of the Steering Committee for a 2 year term.

# Trademark Registration -

- Our Wordmark Registration has been completed in the USA.
- To Maintain Trademark
  - **Between the fifth and sixth years after the registration date** File a [Declaration of Use and/or Excusable Nonuse under section 8](#)
  - **Between the ninth and 10th years** after the registration date  
File the first [Declaration of Use and/or Excusable Nonuse and an Application for Renewal under sections 8 and 9](#)
  - **Every 10 years after that** (between the 19th and 20th years, 29th and 30th years, etc.)  
File subsequent [Declarations of Use and/or Excusable Nonuse and an Application for Renewal under sections 8 and 9](#)
  - <https://www.uspto.gov/trademarks/maintain/keeping-your-registration-alive#What-happens-next-and-timelines>

**United States of America**  
United States Patent and Trademark Office

TRUST OVER IP FOUNDATION

**Reg. No. 7,350,732**

**Registered Apr. 09, 2024**

**Int. Cl.: 9, 42**

**Service Mark**

**Trademark**

**Principal Register**

Joint Development Foundation Projects, LLC (DELAWARE LIMITED LIABILITY COMPANY)  
2810 N Church Street, #57274  
Wilmington, DELAWARE 198024447

CLASS 9: Downloadable electronic publications in the nature of instructional materials, pamphlets, white papers, presentations, and manuals in the fields of digital identities, digital trust, data authenticity, verifiable credentials, blockchain technologies, and secure communications; downloadable electronic publications in the nature of instructional materials, pamphlets, white papers, presentations, and manuals in the field of voluntary computer software and network communications standards for digital identities, digital trust, data authenticity, verifiable credentials, blockchain technologies, and secure communications

FIRST USE 2-1-2022; IN COMMERCE 2-1-2022

CLASS 42: Development of voluntary specifications for digital identities, digital trust, data authenticity, verifiable credentials, blockchain technologies, and secure communications; providing a website featuring information in the fields of digital identities, digital trust, data authenticity, verifiable credentials, blockchain technologies, and secure communications

FIRST USE 5-7-2020; IN COMMERCE 5-7-2020

THE MARK CONSISTS OF STANDARD CHARACTERS WITHOUT CLAIM TO ANY PARTICULAR FONT STYLE, SIZE OR COLOR

## Trademark Registration -

- Wordmark Registration has been completed in the USA
- Logo with words has been registered in the USA
- Logo with words has been registered in EU
  
- To file in Canada would cost us about 2K and would take about 3 years do to their backlog
  
- To file in China would be about 1.5K and our words might not be distinctive enough to qualify. Best option would be to try for Logo with words mark, like we did in EU. China's turn around is about 1 year.

# Budget Reforecast

- Thanks to Key State Capital, we have 57K of revenue to add to our budget
- We need to approve a budget reforecast to be able to spend and write a contract against those funds.
- Those funds will be allocated as follows:
  - \$5130 to A & G, as required by LF's 9%
  - \$51,870 remainder to Leadership, to go toward a 4 month extension contract for a full time ED.
- Additionally, a reduction in the 10K set aside for Trademark, reduced to 8K – \$1000 of which was added to Leadership and \$1000 of which to Travel

# Budget Reforecast

- Additionally, in case acquired one more Large Steering Committee Member before the budget reforecast needs to be submit at the end of May, I did a proposed budget reforecast for that event.
- We would then receive \$35K in additional revenue
- Those funds will be allocated as follows:
  - \$3150 to A & G, as required by LF's 9%
  - \$31,850 remainder
    - with \$28,200 to Leadership, to go toward a 6 month extension contract for a full time ED with an approx. 2% raise
    - \$3650 added to travel for Fall conferences.

# Budget Reforecast

Trust Over IP Foundation	ToIP	Current Budget	Proposed Reforecast	Proposed Reforecast if one more large Steering Committee Member Joins	2024 Assumptions
<b>I. Community Engagement</b>					
Marketing Services					
PR Services					
Creative Services					
Marketing Operations & Tools					
Social Media Management					
Promotional Items/ Meetup Support					
Other External services		10,000.00	10,000.00	10,000.00	Earmarked for completion of CTWG Bounty
Event Participation and Developer Engagement					
Foundation Events					
<i>Community Engagement Subtotal</i>		<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
<b>II. Legal</b>					
Trademark		\$10,000	<b>\$8,000</b>	<b>\$8,000</b>	For completing the Trademark process
Export Control					
Legal Support					
<i>Legal Subtotal</i>		<b>\$10,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
<b>III. General and Administrative</b>					
G&A		\$14,918	<b>\$20,048</b>	<b>\$23,198</b>	9% of reveue
<b>IV. Staff, Travel &amp; Board</b>					
Leadership		\$79,200	<b>\$132,000</b>	<b>\$160,200</b>	Full Time 4 or 6 month Contract ( <i>six month with approx 2% raise</i> )
Program Management & Operations		\$55,000	\$55,000	\$55,000	Reduced PMO Support to LF's lowest allowed amount
Staff Travel		\$20,000	<b>\$21,000</b>	<b>\$24,650</b>	
Board Meetings					
Misc. Operational Expenses		\$1,000	\$1,000	\$1,000	
<i>Staff &amp; Operations Subtotal</i>		<b>\$155,200</b>	<b>\$209,000</b>	<b>\$240,850</b>	
<b>V. Development</b>					
IT Services and Collab Support & Tools		\$14,500	\$14,500	\$14,500	Groups.io mailing lists, Confluence (wiki), CLA tool, Dev Analytics, website hosting + security updates, domain regs.
Hosting & Cloud Services		\$8,500	\$8,500	\$8,500	Hosting
Technical Community Comms Platform					
Community Travel Fund					
Mentorship Program					
Training Materials					
Meetup Programs					
<i>Development Subtotal</i>		<b>\$23,000</b>	<b>\$23,000</b>	<b>\$23,000</b>	
<b>Total Expenses</b>		\$213,117.50	\$270,048.00	\$305,048.00	
<b>Membership Revenue</b>		\$165,750.00	\$172,750.00	\$207,750.00	
<b>Other Revenues</b>			\$50,000.00	\$50,000.00	
<b>Total Revenues</b>		\$165,750.00	\$222,750.00	\$257,750.00	
<b>Bad Debt</b>					
<i>Budget Surplus / (Gap) Current</i>		<b>-\$47,368</b>	<b>-\$47,298</b>	<b>-\$47,298</b>	
<i>Prior Year Carryforward</i>		<b>\$81,685</b>	<b>\$81,685</b>	<b>\$81,685</b>	
<i>Budget Surplus / (Gap) Total</i>		<b>\$34,318</b>	<b>\$34,387</b>	<b>\$34,387</b>	

# Budget Reforecast

Trust Over IP Foundation	ToIP Current Budget	Proposed Reforecast	Proposed Reforecast if one more large Steering Committee Member Joins
<b>I. Community Engagement</b>			
Marketing Services			
PR Services			
Creative Services			
Marketing Operations & Tools			
Social Media Management			
Promotional Items/ Meetup Support			
Other External services	10,000.00	10,000.00	10,000.00
Event Participation and Developer Engagement			
Foundation Events			
<i>Community Engagement Subtotal</i>	<i>\$10,000</i>	<i>\$10,000</i>	<i>\$10,000</i>
<b>II. Legal</b>			
Trademark	\$10,000	<b>\$8,000</b>	<b>\$8,000</b>
Export Control			
Legal Support			
<i>Legal Subtotal</i>	<i>\$10,000</i>	<i>\$8,000</i>	<i>\$8,000</i>
<b>III. General and Administrative</b>			
G&A	\$14,918	<b>\$20,048</b>	<b>\$23,198</b>
<b>IV. Staff, Travel &amp; Board</b>			
Leadership	\$79,200	<b>\$132,000</b>	<b>\$160,200</b>
Program Management & Operations	\$55,000	\$55,000	\$55,000
Staff Travel	\$20,000	<b>\$21,000</b>	<b>\$24,650</b>
Board Meetings			
Misc. Operational Expenses	\$1,000	\$1,000	\$1,000
<i>Staff &amp; Operations Subtotal</i>	<i>\$155,200</i>	<i>\$209,000</i>	<i>\$240,850</i>
<b>V. Development</b>			

Reduce Trademark

9% of revenue

Full Time ED  
4 or 6 month contract  
& increase Travel

# Budget Reforecast

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Reduce Trademark

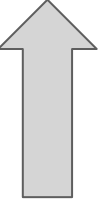
9% of revenue

Full Time ED  
4 or 6 month contract  
& increase Travel

# Budget Reforecast

- Thus, making no change to the amount of Prior Year carryforward we are using still leaving us with a slight Budget Surplus, if we stay within budget.

Total Expenses	\$213,117.50	\$270,048.00	\$305,048.00
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Other Revenues		\$50,000.00	\$50,000.00
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<i>Budget Surplus / (Gap) Total</i>	<i>\$34,318</i>	<i>\$34,387</i>	<i>\$34,387</i>



# Budget Reforecast

**RESOLVED:** That the Budget Reforecast as presented, hereby confirmed, approved, and adopted.

# Update on Spec Approval Process

- At the last meeting we discussed what ToIP Specification Standards should be and what is our roadmap to ISO.
- In speaking with Seth from LF, he agrees that using **RFC2119 for ToIP Approved Specification** as our standard make sense because it is most widely used and understood.

Then changing it to ISO editing format when ready for ISO is an easy switch.

He sees no problem with the ToIP version available on our website being in RFC 2119 format, while the ISO version being available in their format.

# Update on Spec Approval Process

- The important thing is that the **normative statements be written in such a way that conformance** unit testing or a conformance specification **can clearly be written from the specification.**
- While a specific conformation sections are not required in an ISO specification, it is best from an adoption standpoint that by the time it goes to ISO, that there be unit testing tools available, so the burden of writing them is not left to the implementers.
- To reiterate, before a ToIP Approved specification would be moved on using the ISO PAS process, there would need to be susantial adoption of the specification in real world applications to point to.

# EFWG - Bhutan NDI Case Study

- Bhutan NDI Case Study



# Spring Conference Season

- Europe travel -
- **SIDI** - June 3rd - Berlin  
Judith, Daniel and Drummond to attend
- **EIC** - June 4-7th - Berlin  
Panels:  
**The Emerging Trust Layer for the Internet: Using Minimum Viable Protocols to Achieve Maximum Interoperability** - Friday, June 7th  
**Executive Directors Speak: Why We Need More Collaboration** Friday, June 7th
- **Identity Week Europe** - June 11-12th - **Amsterdam**  
Judith on two panels
- **DICE**, June 19-20th, pre-conference day 18th - Zurich
- Use Europe to promote our specs, our vision, and do member recruitment.

# Communication Plan

- **Keri Suite (KERI, CESR, ACDC) - BLOG Posted**
- **Issuer Requirements Guide - BLOG Posted**
- **ToIP Trust Registry Protocol Specification - BLOG Posted**
- **ToIP Trust Spanning Protocol Specification - BLOG Posted**
  
- **ToIP Technology Architecture Specification- BLOG expected post IIW**
- **HXWG/IPTF - Wallet Survey Results - BLOG expected May**
- **GLEIF Welcome BLOG when they desire**
- **Key State Capital BLOG when they desire**
  
- **TSP comparison to Other Protocols series**
  
- **Self-Certifying Identifier (SCID) Specification and Security Guide ?**
  
- **LinkedIn Images for upcoming conference presenters**

# Communication Plan - Website Updates

- [The Model Page](#)

New Graphic, new wording

## **Our Work**

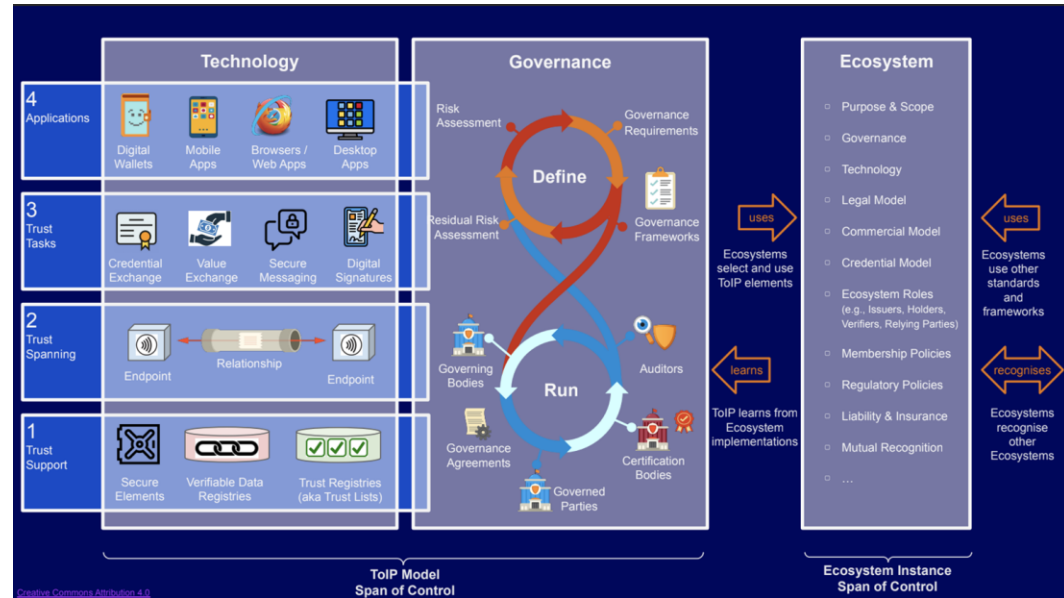
- [Technology Arch Specification page](#)

[Evolution of the Stack page](#)

- [Evolutions of the Stack.pdf](#)

# Communication Plan

- ToIP V3 Diagram
- Trust Canvas Guide Book
- Mini-YouTube Webinar Series Highlighting Key Points



# Communication Plan

**What do we plan to do to promote our specs that have come out and get implementers using out implementers drafts?**

Pipeline:

- Issuer Requirements Guide for Governance Frameworks of Verifiable Credentials
- Keri Suite (KERI, CESR, ACDC)
- ToIP Technology Architecture Specification
- ToIP Trust Spanning Protocol Specification
- ToIP Trust Registry Protocol Specification
- ToIP did:webs Method Specification
- ToIP X.509 Verifiable Identifier Specification
- ToIP Profile Discovery Specification

## Upcoming SC Meeting Dates

- **May 15th** - All Members Meeting  
**Findynet** presentation on **Trust Ecosystems**  
with Markus Hautala and Bo Harald
- **May 22nd** - Steering Committee Discussion
  - Presentation of Interactive Authentic Web Map
  - LF new Umbrella Organization that we might want to consider being a part of.
- **June 26th** - Steering Committee combined Plenary & Discussion Meeting.  
*(Possible second budget reforecast, if needed)*

## Upcoming Meeting Dates



May 15th - All Members Meeting

### **Findynet Cooperative: Building a Secure, Trusted Network for Verifiable Data**

**Samuel Rinnetmäki, CTO**



This presentation provides an overview of the Findynet Cooperative, a Finnish non-profit organization known for developing a national public-private network for verifiable data. It will shed light on the origins and mission of Findynet, then review its current state while showcasing a few digital identity use cases that it promotes. The presentation will also describe Findynet's envisioned infrastructure services and its services for trust ecosystems.

**Markus Hautala, CEO**



## GenAI Tools

- Reminder July, a month of AI...  
All Members special Topics and revisit the AIMTF proposals, etc.

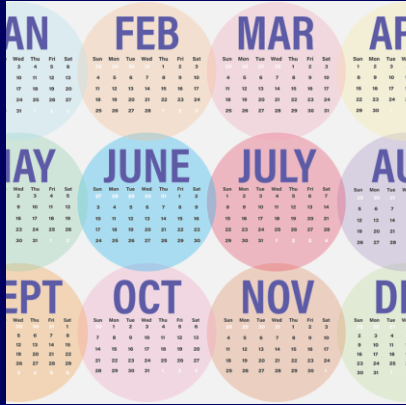


## GenAI Tools

- Reminder July, a month of AI...  
All Members special Topics and revisit the AIMTF proposals, etc.



Open Discussion



# Upcoming Meetings

## **All Members Meeting - Guest - FINDYNET - Wednesday May 15th**

10 am PDT / 1 pm EST / 17:00 UTC / 19:00 CEST

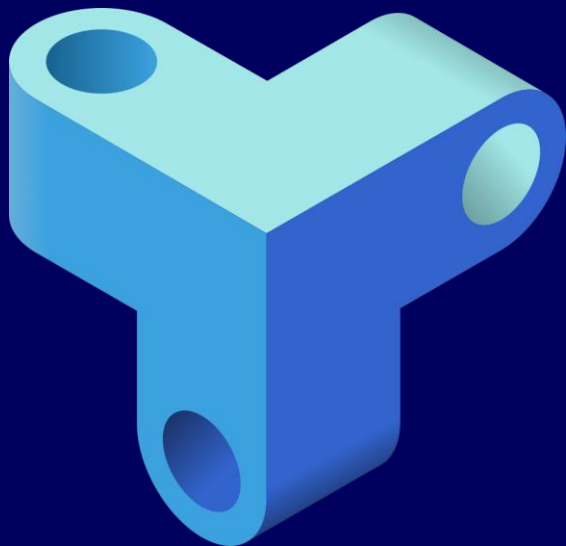
## **Steering Committee - Discussion Meeting - Wednesday May 22nd**

noon PDT / 3pm EST / 19:00 UTC / 21:00 CEST

## **Steering Committee - Plenary & Discussion Meeting**

### **- June 26th**

noon PDT / 3pm EST / 19:00 UTC / 21:00 CEST



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