

Trust over IP Foundation
MINUTES OF THE STEERING COMMITTEE 07 April 2021

A regular meeting of the Steering Committee of the Trust over IP Foundation was held on 07 April 2021 at 20:00 UTC via teleconference.

Steering Committee Members Attending and Participating

- John Jordan - Executive Director (Prov. of BC)
- Drummond Reed (Evernym)
- Steve McCown (Anonyme Labs)
- Tom Plagge (Brighthive)
- Darrell O'Donnell (Continuum Loop)
- Andre Kudra (Esatus)
- Wenjing Chu (Futurewei)
- Mike Vesey (ID Ramp)
- Karl Kneis (ID Ramp)
- Chris Ingrao (Lumedic)
- Jim St Clair (Lumedic)
- Sankarshan Mukhopadhyay (Dhiway)
- Vladimir Zubenko for Michael Nettles (ETS)
- Chris Buchanan (MITRE)
- Daniel Hardman for Kalin Nicolov (SICPA)

Also Participating

- David Luchuk (Program Manager)
- Brian Behlendorf (Guest - Linux Foundation)
- Rebecca Distler
- Kaliya Young
- RJ Reiser for David Lucatch (KABN / Liquid Avatar - Steering member - non voting)
- Steven Milstein

Call to Order

Mr. Luchuk called the meeting to order at approx. 20:05 UTC, announced the meeting would be recorded and took the official minutes. There were no objections.

Antitrust Policy Notice

Mr. Luchuk reminded the Steering Committee of the Antitrust Policy.

Agenda

Mr. Luchuk introduced the agenda. No additional topics were added.

Approval of Minutes

Mr. Luchuk presented a resolution to approve the minutes from the previous Steering Committee meeting (Exhibit A) and solicited questions from the group. There were no questions or objections.

Mr. Luchuk indicated that consensus had been reached and the following resolution was approved:

RESOLVED: That the minutes of the March 10, 2021 meeting of the Steering Committee, in the form attached hereto as Exhibit A, are hereby confirmed, approved, and adopted.

Membership Review and Approval

Mr. Luchuk presented a resolution to approve new Members of the Trust over IP Foundation.

Mr. St Clair inquired about procedures in place for potentially removing members in the unlikely scenario this would be required.

Mr. Luchuk indicated that the Code of Conduct that will be part of the revised (JDF 5.0) project charter would provide the most helpful mechanism for such a situation.

Mr. Luchuk indicated that consensus had been reached and the following resolution was approved:

RESOLVED: That the new Members to the Trust over IP Foundation listed above are hereby approved.

Good Health Pass Working Group - Update

Mr. Luchuk welcomed and invited the Co-Chairs for the Interoperability Working Group for Good Health Pass - Rebecca Distler and Kaliya Young - to provide an update on these activities.

Ms. Distler described the establishment of nine drafting groups, each focused on addressing a specific interoperability challenge.

She also highlighted the manner in which cross-pollination is occurring between groups and emphasized the successful launch of each.

Ms. Young described the emergence of a new group, benefitting from the detailed work of all others, that is focused on a high-level articulation of all moving pieces into a coherent whole.

She also emphasized the importance of 30/90/180-day timeframes for implementing interoperable credential models after publication of the Good Health Pass products.

Ms. Young highlighted the Internet Identity Workshop (April 20-22) and the opportunity to discuss the challenges being addressed by the Working Group with this broader community.

Budget Request - CTWG - open source tooling

Mr. Luchuk introduced the parameters for a request from the Chairs of the Concepts and Terminology Working Group to make a budget commitment to create common tooling that will make it possible to maintain glossaries and map terminology across multiple groups.

Mr Reed provided context to the request, explaining the requirement for a tool that allows for bottom-up mapping of terms that can be curated and harmonized over time between all ToIP working groups.

He described existing open source tools, which are not able to work across multiple glossaries, and commercial solutions that are prohibitively expensive. He added that creating the ToIP Term Tool would require approximately one month of development and cost between \$10-15k USD.

Mr. Kneis asked whether there is expected to be on-going operational cost to maintain the tool.

Mr. Reed indicated these would be minimal, if any.

Mr. Kneis asked how this expense affects the overall ToIP budget.

Mr. Luchuk indicated the proposed expense would not prevent ToIP from committing funds to other priorities, and committed to sharing a budget breakdown with committee members.

Mr. Kneis asked if there any contingency had been considered for a scenario where the development is not successful.

Mr. Reed emphasized the need for this tool to be created based on the absence of other options either in open source or commercial markets.

Mr. Jordan asked if the tool would be developed using a specific language (e.g. Python) that would allow members' developers to help with maintenance.

Mr. Reed suggested this was the plan.

Mr. Luchuk brought the discussion to a close and the following resolution was approved:

RESOLVED: that the budget request for a bounty to develop the ToIP Term Tool is approved pending completion of the final CTWG spec at a cost not to exceed \$20K.

Steering membership - Renewal and Step-Down

Mr. Luchuk discussed the renewal of Steering and Associate membership for members who joined in May 2020. He indicated that IBM, Finicity and CU Ledger had chosen not to renew their annual memberships.

Mr Kneis suggested there may be a need to clear public messaging in regard to these changes.

Mr. Jordan thanked these members for their contributions, and all renewing members for their decision to continue working together through Trust over IP.

Mr. St Clair suggested a succession plan be put in place to ensure work undertaken by these members is not lost.

Mr. Luchuk brought the discussion to a close and the following resolution was approved:

RESOLVED: that these organizations are acknowledged as stepping down from the Steering Committee (01 May 2021) and thanked for their contributions to the Trust over IP Foundation.

Agreements - Sovrin letter and OIX/Kantara/MyData

Mr. Luchuk provided a brief update, indicating that Sovrin Foundation will prepare a joint announcement for Communications Committee review regarding the Letter of Agreement with Trust over IP.

He also described ongoing discussions aimed at defining whether collaboration agreements are required with other organisations including OIX, Kantara and MyData.

Update - Communications, Operations and Meetings

Mr. Luchuk advised that the meeting with Peter Stoyko to present a complete ToIP infographic had been deferred to April 16.

He also shared updates on work to complete the on-boarding of new members who have joined since the Good Health Pass launch.

Finally, he committed to shifting the upcoming All Member and Steering Committee Special Topic meetings to the week of April 26 to eliminate the overlap with IIW, and adjust the cadence of meetings so that All Member and Steering meetings do not overlap.

Open Discussion

No items to report.

Adjournment

At approx 21:05 UTC, Mr. Luchuk adjourned the meeting.