Trust over IP Foundation
MINUTES OF THE STEERING COMMITTEE 10 March 2021

A regular meeting of the Steering Committee of the Trust over IP Foundation was held on 10 March 2021 at 05:00 UTC via teleconference.

Steering Committee Members Attending and Participating
- Andre Kudra (Esatus)
- Drummond Reed (Evernym)
- Wenjing Chu (Futurewei)
- Sankarshan Mukhopadhyay (Dhiway)
- Karl Kneis for Mike Vesey (IdRamp)
- Jim St Clair for Christian Ingrao (Lumedic)
- John Jordan (Prov. of BC)
- Daniel Hardman for Kalin Nicolov (SICPA)

Also Participating
- David Luchuk (Program Manager)
- Brian Behlendorf (Guest - Linux Foundation)
- Man Ho for Eva Chan (Certizen - Steering member - non voting)
- Ken Adler

Call to Order
Mr. Luchuk called the meeting to order at approx. 05:05 UTC, announced the meeting would be recorded and took the official minutes. There were no objections.

Antitrust Policy Notice
Mr. Luchuk reminded the Steering Committee of the Antitrust Policy.

Agenda
Mr. Luchuk introduced the agenda. No additional topics were added.

Approval of Minutes
Mr. Luchuk presented a resolution to approve the minutes from the previous Steering Committee meeting (Exhibit A) and solicited questions from the group. There were no questions or objections.

Mr. Luchuk indicated that consensus had been reached and the following resolution was approved:

> RESOLVED: That the minutes of the Febuary 10, 2021 meeting of the Steering Committee, in the form attached hereto as Exhibit A, are hereby confirmed, approved, and adopted.

Membership Review and Approval

Mr. Luchuk presented a resolution to approve new Members of the Trust over IP Foundation. There were no questions or objections.

Mr. Luchuk indicated that consensus had been reached and the following resolution was approved:

> RESOLVED: That the new Members to the Trust over IP Foundation listed above are hereby approved.

Good Health Pass - Taskforce and New Members

Mr. Luchuk provided an update on activities related to the Good Health Pass Taskforce (under the Ecosystem Foundry Working Group). This included:

- confirmation that a joint press release, to be made along with ID2020 and the Good Health Pass Collaborative, was approved by the Communications Committee and will be posted to the media wire by Linux Foundation;
- overview of expected activity on the ecosystem governance framework (referred to as the Trust Framework by Good Health Pass), for which efforts will take place primarily during the month between March 15 and April 15, 2021;
- confirmation that some contributors from the Good Health Pass Collaborative are expected to join Trust over IP to contribute to the work of the Taskforce.

Mr. Reed indicated that discussions are ongoing to confirm the final structure of work groups under the Good Health Pass Collaborative and timing associated with the joint press release.

Mr. Kneis observed that both the ecosystem framework for Good Health Pass and the governance framework for the COVID Credentials Initiative will be released ahead of core pieces of trust architecture from ToIP. This will need to be positioned carefully through the work of the Communications Committee.

Mr. Luchuk committed to using all channels to communicate the schedule of meetings for Good Health Pass Taskforce (when available) and the March-April timeline for activity to all members.

Revised Project Charter

Mr. Luchuk introduced key features and benefits associated with the proposed (JDF 5.0) Project Charter. These include:

- Reduced administration for Working Group charters, which will have benefits for the introduction of the Human Experience Working Group;
- Simpler method for members to join Working Groups;
- New Code of Conduct for all members;
- Maintained control over approval processes, licensing, membership fees.

Mr. Mukhopadhyay asked if the revised Charter has been reviewed and discussed sufficiently to permit a decision to be made.

Mr. Luchuk and Mr. Reed indicated that the "redline" version of the document has been available for review for two weeks, and all questions posed by Steering members and Working Group leads were discussed with Linux Foundation in a recorded session (March 4).

Mr. Jordan observed that Steering members present could choose to approve the resolution, but also allow members who are not present to raise objections (if there are any) after the call.

Mr. Kneis suggested this would be a viable approach; to make a decision and allow it to be challenged if members choose.

> RESOLVED: That the revised (JDF 5.0) Project Charter is hereby approved for adoption.

Letter of Agreement (ToIP & Sovrin)
Mr. Luchuk introduced the draft Letter of Agreement and explained that its purpose is to help address ongoing confusion in the market about how Trust over IP and Sovrin relate to each other.

The letter also creates a non-binding framework to increase collaboration and mutually supportive communications activities.

Mr. Kudra offered his full support for the letter, suggesting it represents a valuable step by setting the context for how the two organizations can work together.

Mr. Kneis asked how the letter specifically addresses the problem of market confusion.

Mr. Reed indicated that, in addition to signalling clear support for the respectives mandates of the two organizations, the letter sets up a framework for collaboration that will include communications activities (e.g. blog posts) that highlight synergies between the two.

Mr. Kneis indicated he feels the letter is a good idea, and asked whether a similar approach will need to be taken with other utilities.

Mr. Reed suggested that the unique class/instance circumstance, and ongoing market confusion associated with ToIP and Sovrin, would likely not apply to many other utilities.

Mr. Kudra offered that many companies are trying to understand how to participate in this emerging market, and what foundations they might choose to join. ToIP should continue looking for ways to clarify its role and its position relative to other utilities.

Mr. Reed emphasized the importance of focusing on ecosystems that have gone through the Trust over IP foundry process, which offer key opportunities to highlight and explain how the model and trust infrastructure are used.

RESOLVED: that the ToIP/Sovrin Letter of Agreement is hereby approved for adoption.

Collaboration with Kantara
Mr. Luchuk introduced the topic, which has not previously been discussed by the Steering group, of setting up an arrangement under which Trust over IP specifications could be run through the assessment, approval and trustmark system delivered by Kantara.

Mr. St Clair indicated that, as part of the Health ID Assurance working group at Kantara, Lumedic has recognized the value of Kantara's assurance framework and sees a fit with the Trust over IP model.

Mr. Kneis asked what an agreement with Kantara could lead to after a year or two; are there other groups that Trust over IP should be considering for similar roles?

Mr St Clair agreed there may be other organizations that Trust over IP could choose to partner with as part of defining trust assurance across all layers of the stack.

Mr. Kneis asked whether Trust over IP would be required to join Kantara as a member, and suggested that more research is required to understand what other organizations offer similar certification models.

Mr. Hardman asked whether the relationship with Kantara would be one-way, or would involve a sort of cross-licensing between ToIP and Kantara.

Mr. St Clair indicated these important questions would need to be answered in discussion with Kantara.

Members agreed to continue pursuing this topic and, based on the outcome of discussions with Kantara, to consider a proposal for adoption at a future meeting.

Update - Communications, Revenue, Membership and Meetings
Mr. Luchuk indicated that final versions of communications products, stemming from the contract with Peter Stoyko, would be available for review as of March 15.

He shared information provided by Linux/JDF about revenue and operations at other JDF projects, and indicated that further discussions would take place to support the committee in deciding how Trust over IP may choose to increase its revenues.

He advised that membership renewals for most paid members would begin in May 2021.

Mr. Luchuk indicated that a draft deck would be distributed to Working Group leads ahead of the March 17 All Member meeting, which is intended to be a formal Working Group update.

Finally, he invited all Steering members to contact him directly with suggested items for the upcoming Special Topic call on March 24.

<u>Open Discussion</u>
No items to report.

<u>Adjournment</u>
At approx 06:05 UTC, Mr. Luchuk adjourned the meeting.