



TRUST
Over **IP**
FOUNDATION

Steering Committee Monthly Meeting

11 November 2020

10:00-11:00 PT / 18:00-19:00 UTC

 **THE LINUX** FOUNDATION

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Agenda

- › Roll Call & Agenda Review (2 mins)
- › Approval of minutes (1 min)
- › Membership review and approval (2 mins)
- › Remarks - John Jordan (5 mins)
- › Internet of Things - David (10 mins)
- › Human Experience WG Charter - K Linson (15 mins)
- › Communications Update — David (5 mins)
- › Operations Update - David (10 mins)
- › All-Member Meeting — All (5 mins)
- › Open Discussion - All (5 mins)

Roll Call

<u>Company Name</u>	<u>Representative Name</u>	<u>Email Contact</u>
Accenture	Christine Leong	christine.c.leong@accenture.com
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BrightHive	Tom Plagge	tom@brighthouse.io
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Futurewei Technologies	Wenjing Chu	wenjing.chu@futurewei.com
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IBM	Dan Gisolfi	gisolfi@us.ibm.com
LG CNS	ChangDeuk Yoon	cdyoon@lgcns.com
Lumedic	Christian Ingra	chris@lumedic.io
MasterCard	Charles Walton	charles.walton@mastercard.com
MITRE	Chris Buchanan	cjb@mitre.org
Province of British Columbia	John Jordan	john.jordan@gov.bc.ca
SICPA	Kalin Nicolov	kalin.nicolov@sicpa.com

Approval of Minutes

RESOLVED: That the minutes of the Oct 14, 2020 meeting of the Steering Committee, in the form attached hereto as Exhibit A, are hereby confirmed, approved, and adopted.

Membership Review and Approval (Totals: 134 Orgs, 45 Individuals)

Contributors (Individuals)

- › Neil Thomson
- › Joseph Lindsay
- › Lee Lowther *

Contributors (Organizations)

- › UID NUM
- › FinLit Project
- › Open Earth Foundation
- › Thoughtworks
- › Aviary
- › China Academy of Communications
- › EUDae
- › Vanema Tecnologia
- › Pistis.io

RESOLVED: that the new members to the Trust over IP Foundation listed above are hereby approved.

Message from John Jordan (Exec. Director)

- › John has conveyed the following messages that he asked to be shared with the Steering Committee:
 - › The Human Experience Working Group is ready to launch. This is an important success.
 - › The Charter includes authority to seek Steering Committee approval for an “in residence” style position to focus on diversity and inclusion.
 - › This will make it possible to bring voices into our community that may not currently have the means to be part of ToIP.
 - › As more messaging about ToIP reaches the market, and we start producing deliverables that are published externally, the value of an inclusive community will only increase.

Internet of Things (IoT)

- › Sovrin Foundation released (Oct 2020) a white paper on SSI & IoT
 - › https://sovrin.org/wp-content/uploads/SSI-in-IoT-whitepaper_Sovrin-design.pdf
 - › Conclusion (p.36) - “ ... recommends coordination and relationship with ToIP in the definition of IoT trust frameworks ...”
- › D. Luchuk met with Michael Shea (Sovrin IoT lead)
 - › Sovrin to continue work via existing IoT Taskforce
 - › Strong desire to collaborate with ToIP as appropriate
 - › Follow up meeting - week of Nov 16-20
 - › **Request:** lead for discussions

Human Experience Working Group - Charter

- › Presentation - HXWG Roadshow (Exhibit B)
 - › Process - “The Hopper” ... HXWG Project Request
 - › Principles - Inclusive by Design, Cross-Pollination at ToIP , Respectful by Design
- › Charter - posted to ToIP wiki for review by all members
 - › No comments, questions or concerns raised during this week-long review period.
 - › NOTE: authority to seek SC approval to hire leader in diversity/inclusion

RESOLVED: that the Human Experience Working Group Charter is hereby approved.

Communications Committee (1/2)

- › Contract for Communications Products - Issued
 - › **Stage 1** (duration: 3 weeks as of Nov 2) - document review, interviews with Steering and Comms committee members, participation in WG/TF meetings.
 - › **Stage 2** (duration: 3-4 weeks as of Nov 23) - targeted group discussions focusing on key messages/graphic metaphors, review of draft sketches, validation of polished “mock ups.”
 - › **Stage 3** (duration: 3 weeks as of Dec 14) - finalization and approval of products.
- › **Opportunity** - P Stoyko has asked to meet with SC members to understand the evolution of ToIP concepts and message

Communications Committee (2/2)

- › Communications Strategy
 - › Follow-up sessions to continue developing initial draft - week of Nov 16-20
- › Press Releases
 - › Lumedic (healthcare credentials) - announcement w/ quote from John Jordan (Nov 10)
 - › KABN (internal) - draft announcement reviewed prior to release (Nov 12)
- › Chair / Co-Chairs
 - › Leadership to be decided at upcoming meeting (Nov 13)

Operations Update (1/2)

- › Membership countersignature - final step for all new agreements
 - › John has asked this function be delegated (3 months)
 - › LF has advised that function must be taken on by SC member
- › Leadership Caucus (Nov 17 - 3pm EST)
 - › W3C, DIF, Sovrin, Kantara, DIACC, ID2020, M2B
 - › John will aim to attend but has suggested another SC member join

Operations Update (2/2)

- › Workflow
 - › Process discussion (Markdown, GitHub, rendering) - Nov 12
 - › MkDocs “theme” (possible issuance of \$2400 USD contract)
 - › WG reps assembling Deliverable “cards” to populate Projects Board
- › Increased WG communication/collaboration from Operations Team
 - › Avoid confusion and unilateral action (e.g. Wiki page template update)
- › Liaison - Sovrin & OIX
 - › D Luchuk to develop draft agreements and circulate for review

All-Member Meeting — 18 November

- › Format - Formal WG Update
- › Schedule/sequence - short turn around after IIW
- › Opportunity to roll out decision re: GitHub process and tooling

Open Discussion

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