Steering Committee Monthly Meeting

Plenary Meeting

June 8, 2022
12-13:OO PT / 20:00-21:00 UTC

Antitrust Policy & Member Participation

› Attendees are reminded to adhere to the meeting agenda and not participate in activities prohibited under antitrust and competition laws*

› Only members of Trust Over IP who have signed the necessary agreements and charters are permitted to participate in this activity beyond an observer role

* Examples of types of actions that are prohibited at Linux Foundation meetings and in connection with Linux Foundation activities are described in the Linux Foundation Antitrust Policy available at http://www.linuxfoundation.org/antitrust-policy

Agenda

- Agenda Review (2 min)
- Minutes Approval (3 min)
- New Member Review (2 min)
- Introduction of Monokee, new SC Member (10 min)
- June -December 2022 Budget Reforecast for Approval (5 min)
- Election of Steering Committee Voting Members:
  SC Members up for a renewal for new three year term (5 min)
- New Membership Structure and Fee proposal (20 min)
- Upcoming All Members Meeting Special Topics (1min)
- Open Discussion

Steering Committee Members

Company Name	Representative Name	Email Contact
Accenture	Christine Leong	christine.c.leong@accenture.com
Anonyome Labs	Steve McCown	smccown@anonyome.com
Avast	Drummond Reed	drummond.reed@avast.com
Certizen	Man Ho, Eva Chan and Stephen Chan	manho@certizen.com, evachan@certizen.com stephenchan@certizen.com
Continuum Loop	Darrell O'Donnell	darrell.odonnell@continuumloop.com
Dhiway Networks	Sankarshan Mukhopadhyay	sankarshan@dhiway.com
esatus	Andre Kudra	a.kudra@esatus.com
ETS	Michael Nettles	mnettles@ets.org
Futurewei Technologies	Wenjing Chu	wenjing.chu@futurewei.com
Fidelity	Robert M Ross	robert.m.ross@fmr.com
IBM	Marie Wallace	marie.wallace@ie.ibm.com
IdRamp	Mike Vesey	mvesey@idramp.com
LIquid Avatar	RJ Reiner	rj.reiser@liquidavatar.com
LG CNS	Hwajeong Hwang and Junghwa Lee	hjhwang@lgcns.com / leejhwa@lgcns.com
Lumedic	Christian Ingrao	chris@lumedic.io
MasterCard	Bryn Robinson-Morgan	Bryn.Robinson-Morgan@mastercard.com
MITRE	Chris Buchanan	cjb@mitre.org
Monokee	Roberto Griggio	roberto.griggio@monokee.com
Province of British Columbia	John Jordan	john.jordan@gov.bc.ca
SICPA	Daniel Hardman	daniel.hardman@sicpa.com

Minutes Approval

RESOLVED: That the minutes of the April 13, 2022 meeting of the Steering Committee, in the form attached hereto as Exhibit A, are hereby confirmed, approved, and adopted.

New Members Review

Contributor Organizations	**Contributor Individuals**	**General Members & Steering Committee**
Social Market Technology Network	Denis Laroache	Monokee
Perey Research	Hannah Sutor	
Hashedworks	Hannes Hahkio	
Government of Western Australia	Gautam Hazari	
SnT, University of Luxembourg	Gwendolyn Pfetsch	
Lumoin Oy	Christopher Pilling	
Katlas Technology Ltd		

Introduction of Monokee

## Welcome Monokee
To the Steering Committee

Roberto Griggio
Co-founder of
Monokee

Dr. Mattia Zago PhD
Solution Architect @ monokee
Leading R&D project on SSI

Budget Reforecast

Trust Over IP	2022 Budget Prelim	2022 June Reforecast
I Community Engagement		
Marketing Services	$10,000	$10,000
PR Services	$0	
Creative Services	$0	
Marketing Operation & Tools	$0	
Promotional Items/ Meetup Support	$2,000	$3,000
Conference Sponsorship		$1,400
Social Media Management	$0	
Other External Service	$20,000	$20,000
Community Engagement Subtotal	$32,000	$34,400
II. Legal		
Trademark	$0	$8,000
Export Control	$0	$0
Legal Suport	$5,000	$0
ISO Readiness		
Legal Subtotal	$5,000	$8,000
III. General and Administrative		
G & A	$22,875	$32,325
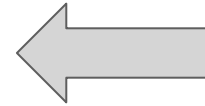
Mini Summit & Signage Fall IIW
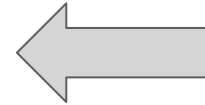
Registration Expense
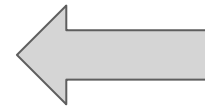
9% of revenue, added for $105K new revenue

Budget Reforecast

IV. Staff, Travel & Board		
Leadership	$72,000	$144,000
Executive Director		
Director of Stratigic Engagement		
Program Management & Operations	$75,000	$80,000
Staff Travel	$15,000	$30,000
Board Meetings	$0	$0
Misc. Operation Expenses	$1,000	$1,000
Staff and Operation Subtotal	$163,000	$250,000
V. Development		
IT Services and Colaba Support & Tools	$14,000	$14,000
Hosting & Cloud Services	$5,000	$5,000
Technical Community Comms Platform	$0	$0
Development Subtotal	$19,000	$19,000
Total Expenses	**$241,875**	**$348,725**

Director of Strategic Engagement contract extension

PMO Fees

Conference Travel, second half year

Budget Reforecast

$ 106,850 Added to Budget	
Based on Dec 2021 Report	
Budget Surplus **$12, 292**	
Prior Year Carry Over **$67,960**	
	Total = $80,252
Based on April 2022 Report	
Budget Surplus **$ 5661**	
Prior Year Carry Over **$191,792**	
	Total = $186,131
Schellman **$20**	
Avast $20 - Evernym $5 = **$15K**	
CVS **$20**	
Monokee **$5**	
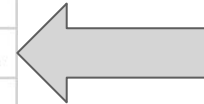
We have the money

Budget Reforecast

RESOLVED: That the Budget Reforecast as presented, hereby confirmed, approved, and adopted.

Steering Committee Elections

➢ Voting Members of the SC are normally elected for 3yr term, with ⅓ of the SC voting members up for election each year.

➢ Terms for initial 2020 SC Members as stated in the ToIP Foundation Governance Policies:
   First five >100 and first three <100 Steering Members: 3 year term
   Second five >100 and second three <100 Steering Members: 2 year term
   Final five >100 and Final 4 <100 Steering Members: 1 year term

➢ >100 Steering Members:
   1 company assigned a 2 year term need to be re-elected for a new 3 year
➢ <100 Steering Members:
   3 companies originally assigned a 2 year term need to be re-elected for a new 3 year
➢ 3 new companies that we never officially voted in for their 3 year term

Steering Committee Elections

Companies that are up for voting status renewal are:

Small

- esatus

Large

- LG CNS
- MITRE
- SICPA

New Companies joined since last election

- Avast (who took over Evernyms term, which will be up 2023)
- Fidelity
- Schellman
- Monokee

Steering Committee Elections

RESOLVED: that estatus, LG CNS, MITER, SICPA, Fidelity, Schellman, and Monokee be elected as voting members of the Steering Committee for a 3 year term. And, confirm that Avast has replaced Evernyms previous 3 year slot.

Membership Fees and Structure

Per the discussions the Steering Committee has been having over that last couple months, a small group took on the task of proposing new Membership Fees and Structure.

There was a rebost and informed discussion by the members of the small team, taking into account all the comments heard by other Steering Committee members.

Thank you to the team:

- Jessica Townsend, Accenture
- Steve McCown, Anonyome Labs
- Marie Wallace, IBM
- Bryn Robinson-Morgan, Master Card
- Wenjing Chu, Futurewei Technologies

Bryn Robinson-Morgan will present their suggestions.

Membership Fees and Structure

Expect this resolution by email for consensus.
If no objection in seven days, the resolution will be approved.

RESOLVED: that New Membership Fees and Structure as presenting in the June 8, 2022 steering committee meeting and attached to this email, be hereby be confirmed, approved and adopted.

All Members Special Topic
IAM and SSI: A Combined Approach to Digital Identity

Gabe Albert, and Lexi Ashpole, Accenture

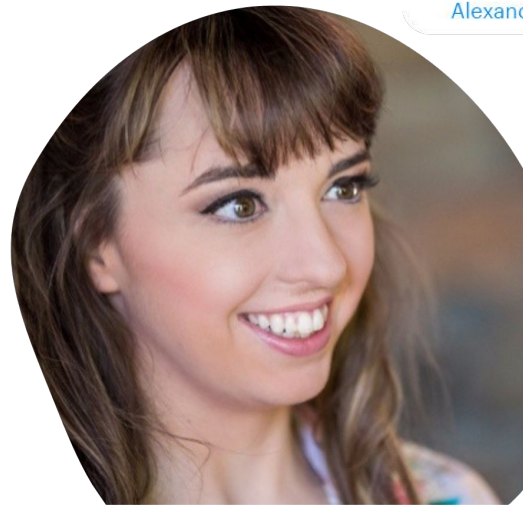## June 15th 10am PT

Gabe Albert
Managing Director – Security/
Digital Identity
| New York, NY |
b.g.albert@accenture.com

Lexi Ashpole
Manager – Tech
Innovation/Digital Identity
| Boston, MA|
Alexandra.t.Ashpole@accenture.com

Dublin Ireland - Sept 12th-16th

Topic for next Discussion Meeting June 22nd, 2022

- **LF Open Source Summit Sept 13th-16th**
  Projects a free 1/2 day mini-summit package normally Monday the 12th.

- **Hyperledger Global Forum Sept 12th-13th, 14th workshops**
  ToIP to be a community partner

- **ToIP Mini Summit date**
  Wednesday 14th during Open Source Summit

- **Investigating doing something with LFPH and Governments, post OSS**

Open Discussion

Utility Foundry Deliverable Review

- UFWG is in final working group review process on their deliverable:
  A Framework for Evaluating Layer 1 Public Utilities

  https://docs.google.com/document/d/1ONGAtlov49dbaDX96C0F4MdRrr2OeHiE4RSZfJuOoXU/edit#heading=h.yxl2s6x5cpv8

Key Thoughts from Last Discussion Meeting Advocacy

- Our need to provide support for Advocacy of the importance the Stack, the Stack, the Stack.

It's not enough just to create the Stack and the supporting specifications, white-papers, recommendations and implementation plans.

We must also provide tools that help with Advocacy of the importance of the vision and explain the Stack in terms lobbyist can use with policymakers and influencers.

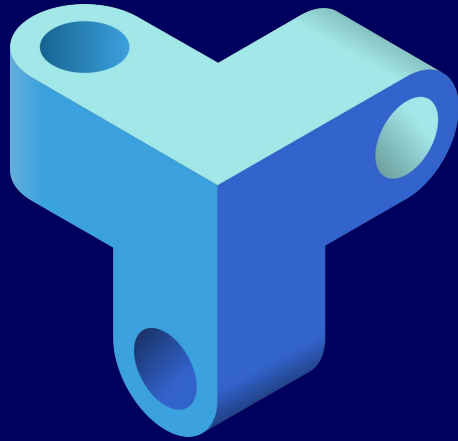# Key Thoughts from Last Discussion Meeting Guidance

•Our need to provide Guidance to our Working Groups.

Once we decide on our focused goals for deliverable creation, to match this to the correct working groups and provide guidance to the working groups on how the pieces they are creating fit into the larger puzzle, to achieve our 2022 goals.

Also, to then create a feedback loop:
 •To evaluate the health of the Working Groups
 •To note and fill skills gap in the Working Groups

Key Thoughts from Last Discussion Meeting Growth

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- Our need to bring the right new membership organizations to the table.
  - Organizations that are already doing work in our space.
  - Organizations we need due to the power of their presence.
  - Look for strategic groupings to invite.
  - Look at our current membership as a source to upgrade membership.

- It was suggested that we might create a little Steering Committee Sales team that would recruit specific targeted organizations.

2022 Proposed Goals - Deliverable and Advocacy

- Tech Architecture Stack Specification
- Layer Two (spanning layer) Specific Specification
  - **Explainer Documents for specific audiences** of above
  - ISO ready documents

- Layer Specific Governance Stack Specifications
  - **Explainer Documents for specific audiences** of the above
  - ISO ready documents

- Layer 1 Utility Framework for Evaluation
- Layer 1 Utility Directory – expanded
- Decentralized Identity Architecture and Regulatory Compliance

2022 Proposed Goals - Advocacy

- Create a Governments Forum
- Create materials for why Governments need to work together
- Create materials for non-technical audiences
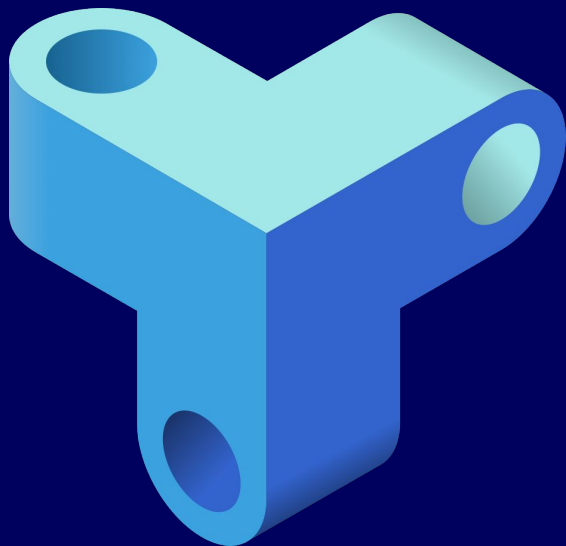
2022 Proposed Goals - Growth

- Create a Growth Strategy Team Focus on:
  - Project and/or Membership Fee Changes
  - Desired 2023 Budget
    - what do we need for what we want to do
  - Develop pitch materials to enroll existing and new members into ToIP Fee Structures.
  - Create "roadshow plan" for attracting new members

- Foundation Membership Health
  - Set-up Steering Committee/Working Group check-up discussion meetings.

- Cross Member collaboration opportunities – such as interop sessions

Working Group News

- Come to the

Working Group News