



**TRUST**  
Over **IP**  
FOUNDATION

# Steering Committee Monthly Meeting

10 19/20 2021

21:00-22:00 PT / 4:00-5:00 UTC

 **THE LINUX** FOUNDATION

## Antitrust Policy & Member Participation

- › Attendees are reminded to adhere to the meeting agenda and not participate in activities prohibited under antitrust and competition laws.\*
- › Only members of Trust over IP who have signed the necessary agreements and charters are permitted to participate in this activity beyond an observer role.

\* Examples of types of actions that are prohibited at Linux Foundation meetings and in connection with Linux Foundation activities are described in the Linux Foundation Antitrust Policy available at <http://www.linuxfoundation.org/antitrust-policy>.

# Agenda

- Agenda Review (2min)
- New Membership review (1 min)
- Communications Committee Update (5 min)
- Action Item Update: Creation of Criteria for SC Membership (10 Min)
- Governance Stack Working Group approved deliverables - for review (5min)
- Open Identity Exchange, MOU between ToIP/OIX (10 min)
- Steering Committee member renewals (3 min)
- End of Year Members Survey (2 min)
- Upcoming meetings: (3 min)
  - Next All Members meeting Oct 20th 10 am PT
  - Next SC meeting Tuesday/Wednesday Nov 2nd 9pm PT/ Nov 3rd 4am UTC (IWG-GHP deliverables approval)
  - November Steering Committee Special Topic/All Members meeting combined on Nov 10th 10am PT/6pm UTC
  - November Plenary SC meeting Nov 17th noon PT/8pm UTC (2022 Budget discussion)
- Linux Foundation Member Summit (2 min)
- Open Discussion (as time permits)

# Roll Call

<b><u>Company Name</u></b>	<b><u>Representative Name</u></b>	<b><u>Email Contact</u></b>
Accenture	Christine Leong	christine.c.leong@accenture.com
Anonyome Labs	Steve McCown	smccown@anonyome.com
Cloudocracy	Will Groah	will@cloudocracy.io
Continuum Loop	Darrell O'Donnell	darrell.odonnell@continuumloop.com
Dhiway Networks	Sankarshan Mukhopadhyay	sankarshan@dhiway.com
esatus	Andre Kudra	a.kudra@esatus.com
ETS	Michael Nettles	mnettl@ets.org
Evernym	Drummond Reed	drummond.reed@evernym.com
Futurewei Technologies	Wenjing Chu	wenjing.chu@futurewei.com
IBM	Marie Wallace	marie.wallace@ie.ibm.com
IdRamp	Mike Vesey	mvesey@idramp.com
LG CNS	Hwajeong Hwang and Junghwa Lee	hjhwang@lgcns.com / leejhwa@lgcns.com
Lumedic	Christian Ingrao	chris@lumedic.io
MasterCard	Charles Walton	charles.walton@mastercard.com
MITRE	Chris Buchanan	cjb@mitre.org
Province of British Columbia	John Jordan	john.jordan@gov.bc.ca
SICPA	Kalin Nicolov	kalin.nicolov@sicpa.com

## Membership Review and Approval (Totals: 269 Orgs, 95 Individuals)

### Contributors (Individuals)    Contributors (Organizations)

- Alta Nel
- Cloud 10 Consulting

## Communications Committee Update

- Year In Review BLOG is posted on Home Page and in the ToIP News
- MS based ToIP Deliverable Templates have been approved and are in use. A co-branded policy and version is being worked on.
- Discussion Papers will be added to the “Our Work” dropdown menu
- Upcoming BLOG posts being worked on:
  - Government of Ontario meeting at ToIP
  - IIW Recap
  - BLOG post on the three GSWG deliverable being approved tonight.
  - Joint BLOG in support of the DIF Spec from ToIP/DIF
  - OIX/MOU, if approved by SC
  - TBD: BLOG post for Beyond Credentials Exchange Nov. Special Topic meeting
  - TBD: BLOG for IWG-GHP approved deliverables after SC approval
- Introductory “Core Four” - Ajay is now working on graphics for the first document.

## Communications Committee Update

- Feedback requested for the Scroll View of the interactive graphic  
The address is: <http://elanica.com/sandbox/>
- Use Cases for interactive Graphic now being discussed and worked on.  
Ideas will be presented at the next Communication Committee meeting.
- Co-Branding of Indy/Arise Workshop being developed by Indicio.
- Trademark registration is being investigated.
- Cross collaboration has started between ToIP and DIF and will expand to other organizations to collaborate on BLOG posts, educational papers, and tools, etc.
- Future possible: BLOG and/or event on mDLs and VCs working together
- Future possible: Video Content

## Action Item Update

- Creation of Criteria for Steering Committee Membership (Wenjing Chu and Karl Kneis)



 DEEP LEARNING



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# SC Membership Criteria Update

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## Update as of October 20, 2021: Overview

- › ToIP Charter (using JDF template)
  - › It defines 3 levels of ToIP membership (Steering, Associate, Contributor)
  - › Waiver option
- › ToIP Membership Agreement
  - › Steering Committee Composition: (X) Designated by Steering Committee Consensus
  - › Waiver
- › ToIP Governance Policy, as adopted by the Steering Committee
  - › Bootstrap
  - › Continuous - operating governance policy
- › The SC Membership Criteria should be considered as part of the operating Governance Policy adopted by the Steering Committee consensus
- › Learning from other organizations
  - › C2PA
  - › DIF

# ToIP JDF Charter

## 2. Membership Levels.

- 2.1. **Steering Member.** Steering Members may participate in each Working Group and, unless waived per the Membership Agreement, the Steering Committee.
- 2.2. **Associate.** Associates may participate in each Working Group, but do not participate on the Steering Committee.
- 2.3. **Contributor.** Contributors may participate in each Working Group, but do not participate on the Steering Committee and are not eligible to participate in decisions that require a Supermajority Vote.

# ToIP Membership Agreement

## 3. Steering Committee Composition

(X) Designated by Steering Committee Consensus. The Steering Committee will nominate, accept, and remove Steering Committee participants from any membership class, subject to that participant's agreement to serve on the Steering Committee. Steering Members waive their option to designate a Steering Committee participant.

# Current Governance Policy (including bootstrapping)

## Steering Committee

A Steering Committee (SC) is specified by the JDF structure. Membership may be fixed or flexible. The Trust over IP Foundation SC will operate according to these policies:

1. Size: 25 voting members with no more than one seat per Steering Member
2. Ratio: Steering Members with >100 employees shall hold the nearest whole number of seats representing at least 60% of all seats. The balance of the seats shall be reserved for Steering Members <100 employees
3. Term:
  1. First five >100 and first three <100 Steering Members - 3 year term
  2. Second five >100 and second three <100 Steering Members - 2 year term
  3. Final five >100 and final four <100 Steering Members - 1 year term
4. Election: 1/3 of the SC (those with expiring terms) are elected annually by Steering Members (one vote per member)
5. No term limits (at least initially)
6. Invited experts: The SC may appoint additional non-voting Invited Experts as needed
7. Open meetings: SC meetings shall be open to all members and the public with the exception of closed sessions required to deal with legal matters, security concerns, human resource matters, or other matters where confidentiality is recommended by Linux Foundation legal counsel.

## Criteria: Preliminary Considerations

- › Purpose
- › Criteria w.r.t. Member organization vs. the individual
- › Criteria categories -
  - › Contributions: e.g. (i) technical contributions, (ii) community & advocacy, (iii) financial and other material contributions
  - › Commitment: e.g. (i) organization's commitment to the ToIP mission, (ii) experts and other resources commitment
  - › Diversity: e.g. (i) geography to support ToIP's global reach, (ii) industry, market segments, (iii) organizational size, (iv) social factors, (v) terms and term limits
- › Process
  - › We should consider the process aspects too
  - › Continuity (staggered)

## Ask & Recommend

- › Feedbacks and participations
- › Should consider more formalize the ToIP governance policy document (a larger scope task)

## Governance Stack Working Group approved deliverables

- Scott Perry and Drummond Reed the Co Chairs for the Governance Stack working group have submit the following working group deliverables for Steering Committee review:
  - **ToIP Governance Framework Matrix and Companion Guide.**  
*Working Group Approved on September 22, 2021*
  - **ToIP Trust Assurance and Certification Controlled Document and Template and Companion Guide**  
*Working Group Approved on August 26, 2021*
  - **ToIP Trust Criteria Matrix Template and Companion Guide**  
*Working Group Approved on September 9, 2021*
- After the 7 Day Review Period, there was only a minor comment which was changed and the new draft was been sent to SC.



## Governance Stack Working Group approved deliverables

**RESOLVED:** That the “ToIP Governance Framework Matrix” and “ToIP Governance Framework Matrix Companion Guide” Working Group Approved Deliverable submitted by the Governance Stack Working Group be hereby approved by the Steering Committee as a Trust Over IP (ToIP) Approved Deliverable.

## Governance Stack Working Group approved deliverables

**RESOLVED:** That the “ToIP Trust Criteria Matrix Template” and “ToIP Trust Criteria Matrix Companion Guide” Working Group Approved Deliverable submitted by the Governance Stack Working Group be hereby approved by the Steering Committee as a Trust Over IP (ToIP) Approved Deliverable.

## Governance Stack Working Group approved deliverables

**RESOLVED:** That the “ToIP Trust Assurance and Certification Controlled Document Template” and “ToIP Trust Assurance Companion Guide” Working Group Approved Deliverable submitted by the Governance Stack Working Group be hereby approved by the Steering Committee as a Trust Over IP (ToIP) Approved Deliverable.

## OIX/ToIP Memo of Understanding

- Open Discussion Regarding: Do we want to create a memo of understanding between OIX /ToIP
- Possible Draft MOU on the Linux Foundation boilerplate was sent to SC earlier today.
- Once signed by both organizations BLOG can be posted to announce the MOU.

## Steering Committee Renewals

- Steering Committee Renewal Notices will be coming out from LF, and questions or concerns please contact [judith@trustoverip.org](mailto:judith@trustoverip.org)
- Judith would like to have an end of year one-on-one call with each SC member. She will be reaching out to you later this week to set-up a time convenient to each of you.

## Upcoming and Tabled Action Items

- End of Year Members Survey  
Steve McCown, Drummond Reed, and Wenjing Chu have volunteered to help craft the survey. Would anyone else like to participate in the survey crafting?
- Creation of Process for Code of Conduct Violations  
(Team needed)

## October and November Meetings

- **Next All Members Meeting Tomorrow - October 20th** (date changed due to IIW)  
Working group updates and IIW review
- **1st November Steering Committee Plenary -November 2nd/3rd 9pm PT/ 4am UTC**  
We may have some IWG-GPH deliverable for approval. If not, we may cancel this meeting.
- **November All Members Meeting and SC Special topic meeting** will be combined and scheduled for **November 10th 10 am PT/6pm UTC**  
Topic: Beyond Credential Exchange, Daniel Hardman - announcement went out
- **2nd November Steering Committee Plenary - November 17th noon PT/8pm UTC**  
Needed to discuss 2022 budget

## Linux Foundation Member Summit

- Linux Foundation Member Summit Nov. 2-4, 2021  
Silverado Resort, Napa Valley, CA
- Event is by invite only, as Steering Committee members, we can get you a code if you'd like one and haven't already received one.
- Who planning on going?  
Email me to let me know, so I can set-up a time for us to gather for a meal or drinks.

<https://events.linuxfoundation.org/lf-member-summit/>



# Open Discussion

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